

**GENERAL ORDINANCE
OF
RIDGEVILLE PARK DISTRICT**

Revised October 10, 2019
(see attached minutes)

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THE REVISED GENERAL ORDINANCE OF THE
RIDGEVILLE PARK DISTRICT, COOK COUNTY, ILLINOIS

BE IT ORDAINED BY THE COMMISSIONERS OF THE RIDGEVILLE PARK DISTRICT, COOK COUNTY, ILLINOIS THAT: the following ordinance be and the same hereby is approved and adopted as the Revised General Ordinance of the Ridgeville Park District:

CHAPTER 1. DEFINITIONS, CONSTRUCTION AND SCOPE

SECTION 1.01. Short Title. This Ordinance regulating the administration of the Ridgeville Park District and the use of the parks and property owned or controlled by the Ridgeville Park District shall be known and cited as The Revised General Ordinance of the Ridgeville Park District.

SECTION 1.02. Definitions. Unless otherwise expressly stated elsewhere in this Ordinance, for purpose of this Ordinance the following words, terms and phrases shall have the meanings given herein:

"Alcoholic Liquor" is defined as provided in the Illinois Liquor Control Act, Ill. Rev. Stat., ch. 43, as amended from time to time hereafter from the date hereof.

"Board" is the Board of Commissioners of the Ridgeville Park District by whom the business of the Ridgeville Park District is transacted.

"Cannabis" is defined as provided in the Illinois Cannabis Control Act, Ill. Rev. Stat., ch. 50 1/2, ¶ 701 et seq., as amended from time to time hereafter from the date hereof.

"Code" is defined as the Illinois Park District Code, Ill. Rev. Stat., ch. 105, ¶ 1-1 et seq., as amended from time to time hereafter from the date hereof.

"Community House" is that building located in Ridgeville Park which is commonly referred to as the Community House.

"Controlled Substance" is defined as provided in the Illinois Controlled Substances Act, Ill. Rev. Stat., ch. 50 1/2, ¶ 1100 et seq., as amended from time to time hereafter from the date hereof.

"Field House" is that building located in Kamin Park which is commonly referred to as the Field House.

"Park District" is the Ridgeville Park District, Cook County, Illinois.

"Permit" is the written authorization issued by or under the authority of the Park District to a person to do or engage in a particular act or acts on Park District property, subject to the terms and conditions specified therein.

"Person" is every natural person and every association, corporation, firm, partnership or entity of any kind, or any agent, employee or officer thereof, except the Park District and any authorized agent, employee (full or part-time, regular or temporary) or officer of the Park District when acting within the scope of his or her authority.

"Vehicle" is any land conveyance, whether motor powered or self-propelled, including, without limitation, any tractor in tow of any size, kind or description, except baby carriages, bicycles when properly used on walks and vehicles in the service of the Park District.

SECTION 1.03. Construction and Scope.

(a) In the interpretation of this Ordinance, its provisions shall be construed as follows: (1) where the context permits, masculine or female gender shall include the opposite gender thereof, as well as the neuter gender, and words in the singular number shall include the plural number; (2) the word "shall" is always mandatory and not merely directory; (3) no provision in this Ordinance shall make unlawful any act performed by any agent, employee or officer of the Park District or any police officer of the City of Evanston when acting within the scope of his or her authority or in his or her line of duty or responsibility as such or any other person summoned by any such person to assist him or her in such act; (4) this Ordinance is in addition to and supplemental to all applicable federal, state and local laws and ordinances, including, without limitation, the Code; (5) the descriptive headings of this Ordinance are for convenience only and shall not affect the meaning or construction, nor be used in the interpretation of any of the provisions of this Ordinance; and (6) any attempt to commit an act or engage in any activity prohibited in this Ordinance shall be treated in

the same manner as the commission of such act of engaging in such activity and shall be subject to the same penalties.

(b) This Ordinance shall apply to and be enforceable within and upon all Park District property and shall regulate the use thereof by all persons.

CHAPTER 2. OFFICERS

SECTION 2.01. Administration of Park District. The management and control of all officers, employees, property and business of the Park District shall be vested in the Board of the Park District as provided in the Code. The Board of the Park District shall constitute the corporate authority thereof and shall consist of five persons as provided by the Code, which persons shall hold office for the period fixed by the Code.

SECTION 2.02. Statutory Officers. The Board shall elect from among their number a President and Vice-President, and shall also appoint a Secretary and a Treasurer who need not be members of the Board.

SECTION 2.03. Non-Statutory Officers. In addition to those officers created by Section 2.02, herein, there is hereby created the office of Director of Parks and Recreation, which office shall not be held by a member of the Board. From time to time a majority of the Board may consolidate or expand the number of non-statutory officers, or reassign the duties of

such officers, which duties are set forth in this Ordinance, without restriction or limitation. To the extent the Board elects to change the number or reassign the duties of such non-statutory officers, the provisions of this Ordinance relating to the number and responsibilities of such non-statutory officers shall be construed in accordance with the Board's action.

SECTION 2.04. Attorneys. The Board may appoint or employ an attorney or firm of attorneys to represent the Park District and to provide legal counsel thereto.

SECTION 2.05. Election and Appointment of Officers. All officers other than those whose terms or tenure are fixed by statute shall be chosen by the Board at its Annual Meeting and at such other times as a vacancy occurs, and each officer so chosen shall hold office until the next Annual Meeting and until his or her successor is chosen and qualified. In the event of a vacancy in any such office, said vacancy shall be filled by appointment by the Board for the unexpired portion of the term.

SECTION 2.06. Compensation of Officers and Employees. The Board shall fix the compensation of all officers and employees from time to time as provided by law. No member of the Board shall receive compensation for the performance of his or her duties as a member of the Board or as a statutory officer. All non-statutory officers shall be employed for such

periods of time and receive compensation at such rates as the Board may from time to time determine.

SECTION 2.07. President. The President shall:

- (a) Be the chief executive officer of the Board;
- (b) Have authority coordinate with the Vice-President to countersign all warrants, drafts and checks drawn on the Treasurer by order of the Board;
- (c) Exercise on behalf of the Board general supervision of all elected and appointed officers and employees and over the business and property of the Park District, all subject, however, to the direction, ratification and approval of the Board;
- (d) Sign all bonds and tax anticipation warrants, and notes issued by the Park District and all contracts and other documents when directed to do so by the Board; and
- (e) Countersign all orders on the Treasurer for the disposition of any bonds or securities belonging to the Park District which are in the custody of the Treasurer.

SECTION 2.08. Vice-President. The Vice-President shall:

- (a) Have authority coordinate with the President to countersign all warrants, drafts and checks drawn on the Treasurer by the order of the Board;

(b) In the absence of the President or in the event of his or her refusal or inability to act, perform all the duties which should be performed by the President if he or she was present or able to perform them; and

(c) Perform such other duties as may be assigned to him or her by direction of the Board.

SECTION 2.09. Secretary. The Secretary shall:

(a) Keep the corporate seal and affix same to all bonds, anticipation warrants, contracts, and other documents which require the affixation of the seal when such bonds, anticipation warrants, contracts and other documents have been properly executed by the officer or officers empowered to do so by this Ordinance or by direction of the Board;

(b) Keep full and accurate minutes of every proceeding of the Board;

(c) Cause publication to be made of all ordinances of the Board which require publication, in the manner prescribed by law for publication of such ordinances;

(d) Be the custodian of all deeds, contracts, and other instruments and documents belonging to the Park District, except such as are specifically required by law or ordinance to be deposited elsewhere;

(e) Perform such duties in connection with the preparation and adoption of the annual budget and appropriation ordinance and in connection with other matters as may be required of him or her by the Board.

(g) Sign all orders in accordance with the provisions of this Ordinance for the disposition of any bonds or securities belonging to the Park District and administer and enforce compliance with the appropriation ordinances adopted pursuant to and in accordance with this Ordinance.

SECTION 2.10. The Treasurer. The Treasurer shall:

(a) Be responsible for the receipt all monies payable to or belonging to the Park District.

(b) Be the custodian of all funds of the Park District and deposit all monies belonging to the Park District, whether or not actually received by him or her, in banks approved by the Board, and insure that such are credited to the accounts to which such monies properly belong.

(c) Pay out such monies only by warrant or check signed by himself or herself and countersigned by the President or Vice-President, but only after he or she has determined, after a reasonable investigation, that such payment has been properly authorized by an ordinance or resolution duly adopted by the Board; and

(d) Give a bond whenever demanded by the Board in such penal sum as may be fixed from time to time by the Board with sufficient sureties acceptable to the Board.

In the event that the Board shall increase the required amount of such bond, the Treasurer then in office shall have ten (10) days within which to present satisfactory proof to the Board that such increased bond requirement has been satisfied. Should the Treasurer fail to so demonstrate compliance to the Board within ten (10) days, the Treasurer shall be deemed to have vacated his or her office and shall no longer serve in such capacity unless and until further action of the Board so directs.

SECTION 2.11. Director of Parks and Recreation. The Director of Parks and Recreation is the chief executive officer in charge of the Park District. Subject to the direction of the Board and to the reassignment of his or her duties pursuant to Section 2.03 hereof, the Director of Parks and Recreation shall be responsible for the management of the public parks, playgrounds and other facilities of the Park District and for the administration of a comprehensive recreational program for the Park District.

SECTION 2.12. Attorney. The Park District Attorney shall:

(a) Have general charge of all legal matters and of the prosecution and defense of all litigation in which the Park District is interested, subject to the approval of the Board; and

(b) Make reports to the Board of the activities in which he or she has been involved with respect to the Park District, of the progress of pending litigation and of his or her recommendations with regard to legislation or ordinances concerning the Park District.

CHAPTER 3. MEETINGS AND RULES OF ORDER

SECTION 3.01. Annual Meeting. The Annual Meeting of the Board shall be held on the second Thursday in May of each year, or on such other day during said month as the Board shall hold its regular meeting.

SECTION 3.02. Regular Meetings. During the month of December of each year, the Board shall adopt a schedule of the dates, times and places on which it will hold its regular meetings during the calendar year commencing on the first day of January next succeeding. Public notice of such meetings shall be posted in the Community House and shall be provided to any news medium that has filed an annual request for such notice.

SECTION 3.03. Special Meetings. Special meetings may be called by the President on his or her own notice and shall be called by the President (or the Vice-President in the absence of the President) on request of two or more members of the Board. Written notice of any special meeting shall be given to such member of the Board at least 24 hours prior to such meeting except in the event of a bona fide emergency in which event notice shall be given as soon as practicable but in all events prior to such meeting. Notices to any member of the Board shall be deemed given when delivered to the member's usual place of abode or 48 hour after deposit in the United States mail properly addressed with postage prepaid, which ever shall first occur. Public notice of any such meeting shall also be given in the manner required by the Illinois Open Meetings Act, Ill. Rev. Stat. ch. 102, ¶ 42 et seq., as amended from time to time hereafter from the date hereof. Each notice of a Special Meeting shall state the agenda for such meeting and the date, time and place of such meeting. No notice shall be required of any reconvened meeting when the original meeting was open to the public and either (i) it is to be reconvened within 24 hours, or (ii) an announcement of the time and place of the reconvened meeting was made at the original meeting and there is no change in the agenda.

SECTION 3.04. Quorum. A majority of the duly elected and qualified members of the Board shall constitute a quorum for the transaction of any business. In case there be no quorum present, the members of the Board present may elect to

adjourn the meeting from time to time until a quorum is obtained, provided, however, that written notice of the adjournment and the date of reconvenement is given to each absent member of the Board in the same manner as is provided for notices of Special Meetings in Section 3.03 of this Ordinance.

SECTION 3.05. Ordinances to be in Writing. All ordinances, minutes and journals of proceeding shall be in writing.

SECTION 3.06. Voting. The yeas and nays to be taken upon the passage of all ordinances and upon all propositions to create any liability or for the appropriation or expenditure of money, or at the request of the Board, shall be entered in the minutes of the meeting. Except as otherwise provided in this Ordinance or in the Code, a majority vote of a quorum on any matter put before the Board shall constitute the action of the Board on such matter.

SECTION 3.07. Rules of Order. Robert's Rules of Order shall govern for all questions of procedure not provided for herein.

CHAPTER 4. RECEIPTS AND DISBURSEMENTS; APPROPRIATIONS

SECTION 4.01. Collection and Receipt of Monies.

(a) The Treasurer shall collect all monies due to the Park District from whatever source and shall promptly report to

the Board in writing the amounts so collected, the source from which received and the purpose on account of which such was collected.

(b) All monies belonging to or received for the account of the Park District shall promptly be paid over to the Treasurer who shall be the custodian of all such monies. The Treasurer, with the approval of the Board, shall set up and establish such regular and special funds as may be deemed necessary from time to time. Such funds shall be set up in accordance with statutory requirements and in such manner as to afford adequate accounting of all receipts and disbursements of the Park District and to insure that monies received for a specific purpose from taxes levied or from other sources will be disbursed only for the purpose for which such was intended. The Treasurer shall ascertain and designate on the books of account of the Park District the proper regular or special fund to which any monies received for the account of the Park District are to be allocated and to which such monies have been allocated. All monies in the custody of the Treasurer belonging to the Park District shall be kept in bank accounts prescribed by the Board, in such bank or banks that may be selected as depositories according to law. The Treasurer shall allocate such monies to specific bank accounts at the time of each deposit.

SECTION 4.02. Disbursements.

(a) The Treasurer shall, with the approval of the Board, establish such rules of procedure and prepare such forms as are in his or her judgment necessary for the proper disbursement of monies from the several bank accounts in the custody of the Treasurer.

(b) Not more than thirty (30) days after receipt by the Treasurer of an invoice, payroll, order or other account of a valid claim against the Park District for monies due, the Treasurer shall prepare a warrant or check authorizing the payment from the appropriate fund the amount of such invoice, payroll, order or claim; provided, however, that no such warrant or check shall be prepared by the Treasurer unless and until he or she has reasonably investigated and determined that there is an appropriation available to which the contemplated disbursement may properly be charged in accordance with this Ordinance and that such payment has been properly authorized by the Board. Each such warrant or check shall be signed by the Treasurer and counter-signed by the President or Vice-President as described above.

SECTION 4.03. Fiscal Year. The fiscal year of the Park District shall commence on the first day of July and end on the thirtieth day of June and this period shall constitute the budget year of the Park District.

SECTION 4.04. Appropriation Ordinance. The Board shall prepare, during or prior to the first quarter of each fiscal year, a tentative budget and appropriation ordinance showing the requirements for the operation, maintenance and improvement of the Park District for the fiscal year. Said tentative budget and appropriation ordinance shall show, separately, the amounts for ordinary recurring expenses, extraordinary expenses, debt service and capital outlays and shall show the objects of expenditures such as personal services, supplies, materials and the like.

SECTION 4.05. Annual Appropriation Ordinance; Levy Ordinance.

(a) After the preparation of the tentative budget and appropriation ordinance by the Board, the Board shall order that at least three (3) copies thereof be placed on file in the office of the Park District for public inspection for a period of at least thirty (30) days prior to final action thereon. The Secretary shall schedule at least one (1) public hearing on the tentative budget and appropriation ordinance prior to final action thereon. Notice of such hearing shall be given by publication in a newspaper of general circulation within the Park District. Said notice shall be given at least one (1) week prior to the time of such hearing.

(b) If it shall appear from the tentative budget and appropriation ordinance that the estimated amount of taxes

which the Park District will be required to levy is such that a public hearing must be held under the provisions of the Illinois Truth in Taxation Act, Ill. Rev. Stat., ch. 120, ¶ 861 et seq., the Board shall hold such a hearing after publishing a public notice thereof as required by said Act. If it shall appear from the tentative budget and appropriation ordinance that no such hearing is necessary, the Board by resolution shall make a determination to that effect.

(c) After the thirty (30) day period during which the tentative budget and appropriation ordinance has been available for public inspection, the Board shall consider the tentative budget and appropriation ordinance, and shall, within the first quarter of each fiscal year, adopt the annual budget and appropriation ordinance in which the Board shall appropriate such sums of monies as are estimated to be available and as may be required to meet all necessary expenditures during the fiscal year, which budget and appropriation ordinance shall conform to the provisions of the laws of the State of Illinois governing same. Thereafter, the Board shall adopt an ordinance levying such taxes as may be necessary to provide monies for the operations of the Park District during the fiscal year for which the budget and appropriation ordinance has been adopted.

SECTION 4.06. Appropriation to Remain Unchanged.

After the adoption of the appropriation ordinance, no further or other appropriation shall be made by the Board prior to the adoption or passage of the next succeeding annual appropriation

ordinance, and no contract shall be made or any other action taken by the Board or any of its agents, employees or officers which will add to the expense or liability of the Park District anything over and above the amount provided for in the annual appropriation ordinance for that fiscal year. The Board may, however, from time to time after the date of passage of the appropriation ordinance, make transfers between the various items in any fund in such appropriation ordinance not exceeding, in the aggregate, ten percent (10%) of the total amount appropriated in such fund by the appropriation ordinance and may amend such budget and appropriation ordinance from time to time by the same procedure as is herein provided for the original adoption of the appropriation ordinance; provided, however, that nothing in this Section shall be construed to permit transfers between funds required by law to be kept separate. At any time after the first six (6) months of any fiscal year have elapsed, the Board may, by a two-thirds (2/3) vote, transfer from any appropriation item its anticipated unexpended funds to any other item of appropriation theretofore made, and the item to which said transfer is made may be increased to the extent of the amount so transferred.

SECTION 4.07. Treasurer to Administer Appropriation Ordinance. The Treasurer shall administer and enforce compliance with all budgets and appropriation ordinances adopted by the Board and all transfers of appropriations or additional appropriations made in accordance with this

Ordinance. He or she shall cause to be set up on the books and records of the Park District, the necessary accounts which, in his or her judgment, shall properly reflect all restrictions contained in the budget and appropriation ordinance. He or she shall allocate each disbursement for whatever purpose to the appropriate item of the budget and appropriation ordinance, and he or she shall not authorize any disbursements which cannot thus be properly allocated.

SECTION 4.08. Expenditures Without Appropriation Prohibited - Emergency. Except as otherwise permitted by this Ordinance, the Board or any of its agents, employees or officers shall not, during any fiscal year, make any expenditure or enter into any contract or agreement or employ any person where such contract, agreement or employment calls for the expenditure of monies belonging to the Park District or creates any liabilities on the part of the Park District unless and until such expenditure is authorized in the appropriation ordinance for such fiscal year. In the event of emergencies such as floods, fires, storms, unforeseen damages and other catastrophies happening after the adoption of the annual budget and appropriation ordinance, the Board may, by appropriate action, authorize expenditures necessary to meet such emergencies. In the event that such emergencies might reasonably be expected to cause the stoppage of the business of the Park District or seriously endanger life or property, the President or Vice President is hereby empowered to authorize

the making of purchases or the employment of persons whose services are necessary to meet such emergencies.

CHAPTER 5. CONTRACTS

SECTION 5.01. Advertisement of Contracts. Except contracts which under the provisions of the Code or other Illinois law may be let without public bidding, all contracts for work, materials, or supplies or public improvements of any kind shall be let only by the Board after advertisements for sealed bids, which bids shall be enclosed in a sealed envelope and delivered to the Secretary or other person authorized by the Board to receive sealed bids on its behalf. Such bids shall be opened publicly in the presence of at least two (2) Board members. Contracts shall be let to the lowest bidder regarded by the Board as being the most trustworthy and responsible bidder, having due regard for the bidder's fitness and capacity to perform the work or to furnish the quality of materials considered by the Board to best meet the requirements of the Park District. Whenever a bid involving the payment of the retailer's occupation tax of the State of Illinois exceeds, by an amount equal to or less than said tax, a bid on which such tax is not collectible, the Board may award the contract to the bidder whose bid includes such tax. Any advertisement for contracts shall be authorized by the Board and shall be published at least once in a newspaper of general circulation in the Park District five (5) or more days before the time set for receiving the bids. Such advertisement may also be

published in a technical publication where, in the opinion of the Board, the same should be done. In all cases, the right to accept or reject any and all bids or parts thereof shall be reserved by the Board. In the event of any emergencies as contemplated in Section 4.08 of this Ordinance, the foregoing provisions of this Section shall not apply.

SECTION 5.02. Execution of Contracts. All written contracts shall be executed in duplicate. One copy shall be kept by the Secretary in his or her office and the other shall be given to the contractor. All such contracts shall be signed on behalf of the Park District by the President or Vice President and shall be in the name of and run to the benefit of the Park District only.

SECTION 5.03. Contractors' Bonds. Whenever any contract is authorized requiring the person to whom the contract is awarded to furnish a bond for the faithful performance of the contract, the contractor shall furnish a bond in such amount as the Board may designate, which bond shall contain such conditions as the attorney may deem necessary and proper.

CHAPTER 6. RULES AND REGULATIONS GOVERNING USE OF PARK DISTRICT PROPERTY AND FACILITIES

SECTION 6.01. Advertising. No person shall distribute, on Park District property, advertisements, handbills, pamphlets, circulars, notices or other writings of any kind, the primary purpose of which is to procure the sale,

lease or hire of any product, good, article, thing or service or attempt to call public attention in any way to any article, product, good, thing or service for sale, lease or hire without having first obtained a permit therefor from the Park District.

SECTION 6.02. Alcoholic Liquors.

(a) No person under the influence of Alcoholic Liquor shall enter into, be or remain on Park District property.

(b) No person shall sell, possess, drink, use or deliver any Alcoholic Liquor on Park District property without having first obtained a permit therefor from the Park District.

SECTION 6.03. Animals and Pets.

(a) No person shall bring any dog, cat or other animal owned or controlled by such person on any portion of the Park District property unless such animal is on a leash of no greater length than six (6) feet. Any person bringing any dog, cat or other animal in accordance with the requirements of the preceding sentence must clean up any fecal matter eliminated by such dog, cat or other animal.

(b) No person shall trap, catch, wound, kill, treat cruelly or attempt to trap, catch, wound, kill or treat cruelly any dog, cat or other animal on Park District property.

(c) Any animal found on Park District property in violation of this Section may be apprehended or moved to an animal shelter, public pound or other place provided for that purpose and disposed of pursuant to the laws or ordinances of the City of Evanston, all at the expense of the owner or person responsible for such animal.

SECTION 6.04. Assault or Bodily Injury. No person shall engage in conduct which places another person in reasonable apprehension of receiving bodily harm or physical contact of an insulting or provocative nature nor shall any person intentionally or knowingly by any means cause bodily harm or make physical contact of an insulting or provocative nature with another person on Park District property.

SECTION 6.05. Begging or Soliciting Contributions. No person shall beg or panhandle on Park District property. No person shall take up any collection or solicit or receive contributions of money or anything else of value on Park District property without having first obtained a permit therefor from the Park District.

SECTION 6.06. Camping. No person shall place, erect or use any hammock, swing, tent, shelter or any other type of temporary or permanent camping equipment on Park District property or otherwise camp on Park District property unless a permit therefor has first been obtained from the Park District.

SECTION 6.07. Closing of Parks; Fees.

(a) Park District property shall be open to the public except at such time or times as provided by or determined in accordance with this Ordinance. The Board shall establish the hours during which Park District property or any parts thereof shall be closed or opened to the public. These hours may be revised from time to time by the Board at its sole discretion. The Board or the Park District may close Park District property or any parts thereof to the public at any time and for any interval of time either temporarily or at regular intervals and either entirely or merely to certain uses as deemed reasonably necessary and in the best interests of the Park District.

(b) No person shall use, occupy or be or remain upon any Park District property or leave any personal property in or upon any Park District property which is closed to the public or after closing hours unless permission therefore has been first obtained from the Park District.

(c) Time schedules for the operation of and the activities to be conducted on Park District property and the amount of facility permit and program fees shall be approved by the Board. As permitted by law, fees charged non-residents of the Park District need not be the same as fees charged residents of the Park District. The Board shall otherwise establish rules and regulations for proper conduct by persons using Park District property. All persons shall abide by the

rules and regulations of the Park District and with the orders and requests of the employees, agents, and officers of the Park District when such persons are using Park District property.

(d) No person shall enter into, be or remain in any area of facility of the Park District without payment of the admission charges and fees and without compliance with the registration requirements, if any, which may be established from time to time by the Park District and without displaying any required admission identification. All admission identification cards, papers and tickets are non-transferable and must be individually registered unless otherwise specifically noted thereon. A charge may be made by the Park District for replacing lost identification cards, papers and tickets.

SECTION 6.08. Community House and Field House.

(a) The use of the Community House and the Field House shall be in accordance with the following scheduling priorities:

- (1) Park District supervised programs;
- (2) Park District sponsored organizations and activities;
- (3) Non-profit organizations formed within the boundaries of the Park District and for Park District residents;

(4) Non-profit organizations formed outside the Park District having as members both residents and non-residents of the Park District;

(5) Individuals and organizations requesting the use for such activities as parties, meetings, etc., where no admission is charged for private gain;

(6) Other uses.

(b) No organization or individual shall use the Community House or the Field House for an organized group activity unless a permit allowing such activity has first been obtained from the Park District and/or a license agreement has been executed. The use of such facilities shall comply with the permit, license agreement and all applicable rules and policies of the Park District.

SECTION 6.09. Controlled Substances. No person under the influence of Cannabis or any Controlled Substance shall enter in, be or remain on Park District property, nor shall any person bring onto, possess, use, sell or transfer on Park District property, any Cannabis or Controlled Substance.

SECTION 6.10. Cooperation with Authorities. No person shall hinder, disobey or otherwise interfere with any police officer of the City of Evanston or any authorized agent, employee or officer of the Park District in the performance of his or her duties. No person shall falsely represent or

impersonate any agent, officer, or employee of the Park District or otherwise pretend to be an agent, employee or officer of the Park District.

SECTION 6.11. Disorderly Conduct. No person shall, either by word or act, indulge or engage in any loud, unusual, improper or boisterous noise or activity not normally associated with or attendant to park and recreational activities, including, without limitation: (a) the loud playing of record players, televisions, radios, tape recorders, noise makers, musical instruments or sound equipment; (b) the use of profane language or any threat of violence or injury to the person or property of others; (c) engaging in any riot, fight, nuisance, breach of the peace or disturbance of the peace or otherwise behave in any reckless or negligent manner so as to endanger the person or property of others; or (d) collect with other persons in bodies or crowds for unlawful purposes or for any purpose of annoyance, disturbance or obstruction of the lawful activities of other persons or otherwise disturb, obstruct or interfere unreasonably with the lawful activities of other persons.

SECTION 6.12. Display of Permit. No person shall fail to produce or display any permit required to engage in any activity on Park District property upon the request of any authorized person who shall desire to inspect the same for the purpose of enforcing compliance with any ordinance or rule of the Park District.

SECTION 6.13. Dumping, Polluting and Littering. No person shall litter, throw, drop, place, deposit, leave, scatter, pile or dump any placard, handbill, pamphlet, circular, book, notice, paper, dirt, garbage, snow, ice or other substance or material of any kind whether liquid or solid on, over, upon or in Park District property except as specifically permitted by the Park District. Nor shall any person spit upon or otherwise defile Park District property. Provided, however, that paper, glass, cans, garbage and other refuse resulting from picnics or other lawful use of Park District property, may and shall be deposited in receptacles provided by the Park District for that purpose. Where receptacles are not so provided, are missing or are full to capacity, all such garbage, refuse or other materials shall be carried away from the area of use by the person responsible for the presence of such material and properly disposed of elsewhere, either within or without Park District property. Any person violating this Section may be assessed the cost to the Park District of removing any such improperly deposited substance or material and such charge shall be in addition to, and not in lieu of, any other penalties provided for in this Ordinance.

SECTION 6.14. Fires. No person shall light or make use of any fire on Park District property except in such places and at such times as may be designated for such purpose and then only with the permission of and under such rules as may be

prescribed by the Director of Parks and Recreation or the Board. Every such fire shall be under the continuous care and direction of an adult from the time it is kindled until the time it is completely extinguished.

SECTION 6.15. Fireworks. No person shall fire, discharge or set off any rocket, cracker, torpedo, or other fireworks or things containing any substance of an explosive nature in the Park District.

SECTION 6.16. Games and Sports. No person shall engage in any athletic game or sport in the Park District except in such portions thereof as may be designated for that purpose by the Director of Parks and Recreation and then only under such rules and regulations as may be prescribed by him or her from time to time.

SECTION 6.17. Gambling and Games of Chance. No person shall play or engage in selling fortunes or game of chance, hazard or skill, either as bookmaker, dealer or player or otherwise for the purpose of gaming or gambling for money or other valuable things except at a fair, carnival or other organized event conducted or permitted by the Park District.

SECTION 6.18. Hindering or Soliciting Employees. No person shall interfere with or in any manner hinder any employee of the Park District engaged in constructing, repairing or caring for any Park District property nor shall any person solicit any employee of the Park District while such

employee is on duty. No officer or employee of the Park District shall supply to any person lists of the names, addresses or telephone numbers of employees of the Park District.

SECTION 6.19. Interference with Other Users. No person shall walk, act or conduct himself or herself upon any portion of Park District property designated for a particular game, sport, event or amusement in such a way as to interfere with the use of such portion by other persons who are properly using the same for the particular sport, event, game or amusement for which it has been designated, nor shall any person unreasonably disturb or interfere with any person occupying any area or participating in any activity under the authority of a permit. No person shall block access to the Park District property or limit travel within the Park District. No person shall engage in any activity on Park District property in a manner calculated or likely to endanger, injure or damage persons or property in any way.

SECTION 6.20. Parades, Public Gatherings and Assemblies.

(a) No meetings, assemblies, ceremonies, exhibitions, entertainment, parades, processions or other public gatherings or similar activities where the number of participants expected may reasonably be assumed to exceed fifteen (15) or more persons are permitted anywhere on Park District property unless

a permit allowing such activity has first been obtained from the Park District; provided, however, that this Ordinance shall not apply to students going to and from school classes or participating in educational activities under the immediate direction and the supervision of school authorities or a governmental agency acting within the scope of its functions, nor shall a permit be required for scheduled activities of the Park District.

(b) Any person seeking to obtain a permit to conduct or engage in any of the above or similar activities shall file an application with the Park District in the form and containing such information as may be prescribed by the Park District not less than seventy-two (72) hours prior to the date of the event or activity in question.

SECTION 6.21. Picnics.

(a) Picnics requiring fires shall be held only in those areas where fireplaces, stoves, or pits have been provided for that purpose and upon issuance of a permit by the Park District.

(b) Groups not exceeding fifteen (15) in number may picnic without obtaining a permit at any park or playground other than those in which the Park District has specifically prohibited such activity thereon.

(c) Events sponsored by the Park District in conjunction with its supervised programs shall be exempt from the aforementioned restrictions.

SECTION 6.22. Play Classes and Camps. No person or organization shall bring or cause to be brought onto Park District property any play class, day camp or similar organized group or activity of any kind without the prior written permission of the Park District. Permission may be granted consonant with then current Park District policies and subject to certain terms and conditions, including, without limitation, payment of a fee or charge, execution and delivery of an agreement holding the Park District harmless from liability and provision of insurance on behalf of the Park District.

SECTION 6.23. Prohibition on Vehicles. No person shall bring or use any motorized vehicle upon any portion of the Park District except on designated driveways and automobile parking areas. Said prohibition shall not apply to those motorized vehicles employed in the service of Park District business. No person shall operate any bicycle, tricycle, scooter or other non-motorized vehicle on Park District property except upon paths designated for such use and then only in a manner which does not endanger or threaten other persons using Park District property. No person shall leave a bicycle lying on the ground or paving or set against trees or otherwise in a place other than a bicycle rack when such is provided and there is space available.

SECTION 6.24. Protection of Property.

(a) No person shall mark, carve, bend, cut, paint, deface, breakdown, destroy, damage, alter, change or sever any Park District property, including, without limitation: (1) any park building or part thereof, table, bench, fireplace, coping, lamp post, fence, wall, paving or paving material, shelter, refuse container, exhibit, display, tool, equipment, waterline, telephone or public utility or parts appurtenant thereof; (2) any sign, notice or placard whether temporary or permanent; (3) any tree, sapling, seedling, bush, shrub, flower, plant or plant material, whether dead or alive; or (4) any soil or rock. No person shall climb upon, hang from or stand or sit on any plant, fence, structure or other Park District property of any kind except such benches or other property designated or customarily used for such purposes or recreational equipment as may be installed by the Park District for such purposes.

~~(b) The Park District may give rewards to the person or persons other than police officers or employees of the Park District who furnish information to the Park District directly resulting in the arrest and conviction of anyone who unlawfully takes, damages or destroys Park District property. All claims for said rewards must be made to the Park District within thirty (30) days after conviction and the Board shall be the sole judge of any dispute arising over the reward and the person or persons, if any, entitled to share therein. The~~

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~~decision of the Board on any matter connected with the reward shall be final and conclusive.~~

SECTION 6.25. Public Indecency.

(a) No person shall appear, be or remain on Park District property in a state of nudity or in indecent or lewd attire.

(b) No person shall exhibit, sell or offer to sell, while on Park District property, any obscene book, pamphlet, paper, picture or other obscene or indecent article.

(c) No person shall commit or engage in an act of public indecency or sex offense as described in the Illinois Criminal Code of 1961, Ill. Rev. Stat. ch. 38 ¶ 11-1 et seq., as amended from time to time hereafter from the date hereof on Park District Property.

SECTION 6.26. Restricted Areas. No person shall enter into any building or portion of Park District property where persons are prohibited by the Park District from entering or where use is restricted to persons of the opposite sex except children under the age of 4. No person shall enter any building or area of Park District property when it is closed to the public. No person shall enter any building or area in the Park District which is reserved or scheduled for a specific group or activity unless such a person is invited by the

45dividual group or agency responsible for such activity and, if applicable, such person has paid all appropriate admission fees.

SECTION 6.27. Restrooms and Washrooms. No person shall fail to cooperate in maintaining restrooms and washrooms in a neat and sanitary condition.

SECTION 6.28. Tournaments, Leagues and other Organized Recreational Activities. No person may utilize any Park District property, including, without limitation, special facilities such as baseball diamonds and playgrounds for tournaments, leagues or other organized group recreational activities and outings unless a permit allowing such use or activity has been first obtained from the Park District..

SECTION 6.29. Signs. No person shall paint, mark, write on, paste, glue, tape, hang, tack, nail, staple, erect, attach, post or display any handbill, sign, placard, advertisement, poster, billboard, notice, writing or visual display of any kind on Park District property except at such locations as are now or may hereafter be designated by the Park District for the posting of public notices or except as may otherwise be permitted by the Park District. Any person violating this Section may be assessed the cost to the Park District of removing such improperly affixed item and such charges shall be in addition to, and not in lieu of, any other penalties provided for in this Ordinance.

SECTION 6.30. Skating, Sledding and Snowmobiling. No personal shall skate, sled, toboggan, snowmobile, ski, slide or engage in similar activities on Park District property except at such places and in such times as the Park District may designate for that purpose and no person shall engage in such activity in a reckless manner or at a speed greater than is safe and proper under the circumstances.

SECTION 6.31. Sleeping. No person shall sleep on benches, sidewalks, steps or in doorways of the Park District, nor shall any person without an established residence who wanders idly from place-to-place without any lawful or visible means of support or lawful purpose use the Park District property in a manner designed or calculated to act as a substitute for such residence or means of support.

SECTION 6.32. Structures & Wires. No person shall construct, build, erect or otherwise place any building, tent, stand, scaffold, platform or other structure of any kind, whether stationary or removable and whether permanent or temporary in character, or construct, run, string or otherwise place any electrical wire, conduit or pipe on any public service or private utility serving or crossing Park District property unless a permit, license or contract therefor has been first obtained from the Park District.

SECTION 6.33. Weapons, Explosives and Rockets. No person shall at any time bring onto, carry, have in his or her

possession, or on or about his or her person, concealed or otherwise, or use, fire, set or otherwise cause to explode, discharge or burn or throw onto Park District property, any knife, firearm, pistol, revolver, rifle, air gun, pellet gun, bow and arrow, sling shot, blackjack, billy club, any weapon capable of discharging a projectile by air or gas explosive or any other dangerous weapon.

CHAPTER 7. PERMITS AND OTHER AUTHORITY

SECTION 7.01. Permits.

(a) No person shall commit any act or engage in any activity prohibited by or under any section of this Ordinance or any other ordinances or rule or regulation of the Park District unless such person shall have first applied for and obtained any necessary permit from the Park District.

(b) Except as otherwise provided by any applicable section of this Ordinance or any other ordinance, rule or regulation of the Park District with respect to the activity in question, applications for permits shall be filed with the Secretary of the Park District and be in such form and contain such information and may be subject to such review and appeal proceedings as shall be established and revised from time to time by the Board.

(c) Permits shall be issued and permission granted only upon payment of such fees as may be established from time to

time by the Park District. The Park District may also refuse to grant permission or issue a permit where application for the permit contains false and misleading information or the Park District has reasonable cause, based on verified facts, to believe that the applicant does not intend to comply with the standards for issuance of the permit. All terms for the issuance of a permit must be strictly complied with and any violation of such terms or any other ordinance, rule or regulation of the Park District or applicable federal, state or local law or ordinance and any false or misleading information contained in the application shall be grounds for immediate revocation of the permit.

(d) The Park District may condition the issuance of a permit on procurement by the applicant of liability insurance or if after a diligent effort the applicant is unable to procure such insurance, the Park District may condition the issuance of a permit on the applicant's written consent to fully indemnify and hold harmless the Park District from any liability or costs resulting from the permitted activities.

(e) In denying a permit application on the basis of a scheduling conflict or appropriateness of location, route or time, the Park District may issue an alternate permit authorizing the conduct of the requested activity on a date, at a time, at a location or over a route different from that requested by the applicant.

SECTION 7.02. Other Authority. Activities otherwise prohibited under any of the Sections of this Ordinance or any other ordinance, rule or regulation of the Park District may be conducted or engaged in by a person, his or her agents and employees if done so in strict conformance with the provisions of an agreement with the Park District which has been duly authorized by the Board.

CHAPTER 8. ENFORCEMENT OF PARK DISTRICT ORDINANCE

SECTION 8.01. Actions; How Brought. All actions or suits to recover any fine or to enforce any penalty under this Ordinance or any other ordinance of the Park District and all prosecutions for the violation of any such ordinance shall be brought and prosecuted in the name of the Ridgeville Park District before the appropriate branch of the Circuit Court of Cook County, Illinois.

SECTION 8.02. Arrest Without Process. The Park District may establish maintain or contract with a police force or employ persons to maintain peace and promote safety within the Park District and each member of any such police force and each such safety officer shall have and is hereby vested with police powers and is hereby authorized to act as a conservator of the peace and may arrest or cause to be arrested, with or without process, any person who breaks the peace or who may be found violating any ordinance of the Park District. An arrest may be made by any such officer without a warrant when a

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criminal offense is committed or attempted in his or her presence or when a criminal offense has, in fact, been committed and the officer has reasonable grounds for believing that the person to be arrested has committed it. Any person so arrested shall, without unnecessary delay, be taken by such officer before the Circuit Court of Cook County, having jurisdiction of the offense committed or charged against such person, and such officer shall thereupon make and file a complaint in writing, under oath, against such defendant, charging the violation by such defendant of such statute or ordinance and such offender shall thereupon be dealt with according to the law in the same manner as if he or she had been arrested in the first instance under warrant lawfully issued. Any such officer may, if necessary, detain any person arrested in custody overnight or Sunday until he or she can be brought before the proper Court as provided by law.

SECTION 8.03. Complaint, Warrant to Issue. In all actions for violation of this Ordinance or of any other ordinance, the first process shall be a summons. A warrant for the arrest of the defendant may be issued in the first instance upon the affidavit of any person that such ordinance has been violated and that the person making the complaint has reasonable grounds to believe the party charged is guilty thereof and any person arrested upon such warrant shall without unnecessary delay be taken before the proper judicial officer in Cook County to be tried for the alleged offense.

SECTION 8.04. Bail Amount; Condition. Any person arrested for the violation of any ordinance of the Park District may secure his or her release pending hearing of the charge made against him or her by providing bail or bond in such reasonable amount as may be determined by a judge or presiding officer of a Court having appropriate jurisdiction. Said bail or bond shall be condition for the personal appearance of the person so arrested at the time and place fixed by his or her trial upon such charge.

SECTION 8.05. Process; Different Offenses. All actions and suits for the recovery of any fine, forfeiture or penalty under this or any other ordinance for the Park District in cases where no warrant is issued and where arrest is not made on view without process, shall be begun by summons. No prosecution, recovery or acquittal for the violation of any such ordinance shall constitute a defense to any other prosecution of the same person for any other violation of any such other ordinance although the different causes of action existed at the time and if united would have been within the jurisdiction of the Court.

SECTION 8.06. Trial. The manner of conducting trials, granting continuances and changes of venue, subpoenaing witnesses, summoning and empaneling juries and the taking of appeals shall be in the same as in similar cases conducted before the Court in which any such case may be urgent.

~~SECTION 8.07. Penalty. Any person violating any provision of this Ordinance or any other ordinance shall be deemed guilty of a misdemeanor and where a specific fine or penalty is not fixed for such violation, shall pay a fine of not more than Five Hundred Dollars (\$500.00) for each such offense.~~

~~SECTION 8.08. Imprisonment. In all cases where any person convicted of a breach of this Ordinance or any other ordinance of the Park District shall fail, neglect, or refuse to pay within a reasonable period of time any fine, penalty or costs which may be adjudged against him or her, it shall be within the discretion of the Court before whom such conviction is had to order that such person so convicted shall be committed to jail in Cook County, Illinois, there to remain until such fine, penalty or costs shall be fully paid or discharged according to law; provided that no such imprisonment shall exceed six (6) months for any one offense.~~

~~SECTION 8.09. One Penalty Per Offense. In all cases where the same offense shall be punishable or shall be created by different sections of this Ordinance or any other ordinance of the Park District, the officer or person prosecuting said offender may elect under which to proceed, but shall not attempt to recover more than one punishment against the person for the offense.~~

~~SECTION 8.10. Power to Remit Fines. A majority of the Board shall have the power to commute, release, remit, suspend~~

~~or diminish any judgment or fine rendered or imposed for violation of this Ordinance or any other ordinance of the Park District.~~

SECTION 8.11. Bribery. Whoever directly or indirectly gives or offers or promises to give any money or other thing of value to any agent, employee or officer of the Park District either before or after his or her election or appointment, and either before or after he or she is qualified, with the intent to influence his or her act, vote, opinion, decision or judgment on any matter, question, cause or proceeding which may then be pending or may by law come to be brought before him or her in his or her official capacity, or to cause him or her to execute any of the powers vested in him or her, or to perform any duty required of him or her, with partiality or favor, or otherwise than is required of him or her or permitted by law, or as a consideration for some act to be done or omitted to be done contrary to the official duty of such agent, employee or officer, the person so giving or offering or promising to give, and the agent, employee or officer so receiving any money or other thing of value shall be subject to a fine of not less than \$1,000.00 nor more than \$5,000.00 for each and every such offense.

SECTION 8.12. Revocation of Privileges. Any person violating this Ordinance or any other ordinance of the Park District who shall be found guilty thereof may, in the discretion of the Board, have his or her admission, permit or

licensure rights to Park District property forfeited for a period of time not to exceed one (1) year.

SECTION 8.13. Seizure of Violative Property. Any property, substance or thing brought into, utilized, placed or left on Park District property in violation of this Ordinance, or any other ordinance, rule or regulation of the Park District may be removed, seized, impounded, destroyed or otherwise disposed of in the sole discretion of the Board subject to applicable law. Such property which may according to law be recovered from the Park District shall be returned to the owner thereof only upon such owner's presentation to the Park District of satisfactory evidence of ownership and upon the payment to the Park District of any lawful charges including, without limitation, charges for storage and maintenance. Such property not claimed within sixty (60) days from the date of seizure or impoundment by the Park District may be sold by the Park District, which proceeds of sale shall vest entirely in the Park District.

SECTION 8.14. Parties to Violation.

~~(a) The parent or legal guardian of a minor defendant who resides with such parent or guardian shall be jointly and severally liable for any fine or condition of restitution or reparation imposed by a Court upon a minor for violation of this Ordinance or any other ordinance of the Park District provided that payment may not be demanded of such parent or~~

legal guardian unless and until the minor has not paid the fine or made restitution or reparation within either the time ordered by the Court, or if no such time has specified, within a reasonable time after a conviction for any such violation by the Court has been adjudged against the minor; and further provided that said parent or legal guardian has been served with summons or notice to appear in the original cause and all proceedings thereafter in accordance with the law.

(b) Every person who commits, attempts to commit, conspires to commit, or aids and abets in the commission of any act declared to be unlawful by this Ordinance or any other ordinance of the Park District as a principal, agent, or accessory shall be guilty of such offense, and every person who falsely, fraudulently, forcibly or willfully induces, causes, coerces, requires, permits or directs another person to violate any provision of this Ordinance or any of the ordinance of the Park District shall be likewise guilty of such offense.

(c) Any person who is the owner, or person in control of any animal, vehicle, bicycle, or other property which is brought, placed or allowed to remain on Park District property in violation of this Ordinance or any other ordinance of the Park District shall be deemed prima facie responsible for such violation and shall be subject to the penalties provided for herein.

CHAPTER 9. CODE OF ETHICS

SECTION 9.01. Statement of Policy. It is the policy of the Park District that in all cases its elected and appointed officers and employees perform their duties for the benefit of the citizens of the Park District. They shall conduct the affairs of the Park District with integrity and impartiality, without allowing prejudice, favoritism, or the opportunity for personal gain to influence their decisions or actions or to interfere with serving the public interest.

The standards of this Code of Ethics are intended to supplement and comply with the provisions of section 3, chapter 102 of the Illinois Revised Statutes, and any other law of the State of Illinois or ordinances of the Park District relating to ethical conduct for Park District officers and employees. The obligation of this Code of Ethics shall not be limited to the provisions of any law of the State of Illinois nor shall the failure to include in this Code of Ethics any provisions of any of the laws of the State of Illinois release officers and employees of the Park District from obligations, responsibilities and penalties imposed by the laws of the State of Illinois.

SECTION 9.02. Persons Covered by This Code. The provisions of this Code of Ethics shall apply to any officer or employee of the Park District, whether elected or appointed, paid or unpaid.

SECTION 9.03. Standards of Conduct. Every officer or employee of the Park District shall be subject to and abide by the standards of conduct set forth below.

(a) Impartiality. Every officer and employee shall perform his or her duties with impartiality and without prejudice or bias for the benefit of all residents of the Park District. No officer or employee shall grant or make available to any resident any consideration, treatment, advantage or favor beyond that which is available to every other resident.

(b) Use of Public Property. No officer or employee shall use or request or permit the unauthorized use of Park District-owned vehicles, equipment, materials or property for personal convenience or profit.

(c) Conflict of Interest. No officer or employee shall engage in any business or transaction or have a financial or other personal interest, direct or indirect, which is incompatible with the proper discharge of his or her official duties or which may tend to impair his or her independence of judgment or action in the performance of his or her official duties. Personal, as distinguished from financial interest, includes, without limitation, interests arising from relationships based upon blood or marriage and close business or political associations.

(d) Disclosure of Financial Interest. No officer or employee shall have any financial interest in any business or transaction with the Park District unless that officer or employee discloses the nature and extent of such interest to the Board prior to the initiation of such business or transaction and, in the case of a member of the Board, refrains from voting upon any resolution relating to such business or transaction.

(e) Political Activity. No non-elected employee shall make use of his or her position with the Park District on behalf of any political party or for any political purpose. No appointment to or employment in any position with the Park District shall be dependent on political activity.

CHAPTER 10. REPEAL

The General Ordinance of Ridgeville Park District approved December 11, 1942, as amended, and all other ordinances, resolutions, rules and regulations of the Park District in conflict or inconsistent with any of the provision of this Ordinance are hereby repealed.

CHAPTER 11. SEVERABILITY

Provisions of this Ordinance shall be deemed to be severable should any Section of this Ordinance be declared invalid by a court of competent jurisdiction, such declaration

of invalidity shall in no way effect the validity and binding effect of any other Section of this Ordinance not so declared invalid.

CHAPTER 12. PUBLICATION

In lieu of other publications, this Ordinance shall be published in book or pamphlet form, and when so published shall become effective with the same force and effect as if otherwise published. Such book or pamphlet shall be received as conclusive evidence of the passage and legal publication of this Ordinance in all courts and other places without further proof of its passage and publication.

CHAPTER 13. CORPORATE SEAL

The seal provided and authorized for the Ridgeville Park District shall be an obverse side, the impression of which is circular in form; the outer margin of which shall consist of two concentric circles, the outer with a diameter of one and three-fourths inches (1 3/4"), the inner with a diameter of one and one-eighth inches (1 1/8"); the space between the two circles shall bear the inscription "Ridgeville Park District" in its upper portion, "Cook County, Illinois" in its lower portion, the space within the inner circle shall bear the inscription "Official Seal Evanston". Said seal as described above and used without colors shall be and is hereby declared to be the Seal of the Park District. For general use, the plain impression on white, as shown herewith, shall be

sufficient. Said seal shall be used upon all documents and instruments as provided in this Ordinance, and any other ordinance of the Park District and shall be affixed at the attestation section of this Ordinance as proof of its proper passage and adoption.

CHAPTER 14. EFFECTIVE DATE

This Ordinance shall take effect and be in force ten days after the date of its passage, approval and publication as provided herein.

PASSED by roll call vote this 14th day of July, 1988.

AYES: Fink
Haar
Scher
Esch
Malone

NAYS: 0

ABSENT: 0

APPROVED THIS 14th day
of July, 1988.

ATTEST: Joanne Archer
Secretary

Richard Haar
President

(SEAL)

DRAFT

Approved

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11/14/19

THE MONTHLY MEETING OF THE RIDGEVILLE PARK DISTRICT BOARD OF COMMISSIONERS WAS HELD ON OCTOBER 10, 2019 IN THE RIDGEVILLE PARK DISTRICT COMMUNITY HOUSE, LOCATED AT 908 SEWARD STREET, EVANSTON, ILLINOIS.

Commissioners Present: Debby Braun (Vice President), Martha Gaines (President), Pat McCourt, Matthew Mitchell

Commissioners Absent: Dan Coyne

Also Present: Gerald Gibbs (Treasurer), Julie Larson (Minute Taker), Brian Rosinski (Director of Parks and Recreation), Natalie Sallee (Program Director), Charles Valente (Attorney)

Citizens: Dr. Patricia Efiom (City of Evanston Chief Equity Officer), Citizen Hendrick, Jacy Costa Herman, Matt Rorgers, Mike Simmons (Blue Sky Strategies & Co.), M. Sullivan, Jean Zuiker

President Martha Gaines called the meeting to order at 7:32pm.

Citizen Comment Part 1:

Beth Stare shared that tonight was an opportunity for RPD to show its commitment to antiracism. She discussed unintentional discrimination which may seem neutral but brings about unfair outcomes. She noted institutional racism and historical context at RPD. It has been a gift for various community members to come forward and share their experiences. RPD policy is old and outdated; some RPD leaders have responded is that it isn't an issue since our current practice is not discriminatory. Beth expressed that policies from the 1980s are imbedded in a Jim Crow era. Concerning arrest powers, the policy should not be ignored, but this can be a time that RPD can show that it is listening and wanting to make positive changes. Tonight's votes can be an opportunity to change the narrative and take ownership while people are watching; it is important to take actions that the community is addressing. Ridgeville United provided examples so that the board can take actionable changes. When individuals' stories are ignored, they do not come back to RPD.

Citizen Hendrick from 5th ward requested that RPD actively address false information that may be circulating in the community or being put out on Facebook. She wants assurance that the racist claims are false and asked RPD to please prove that the claims are false. However, if it is factual information, please do not present an illusion to the world. She encouraged RPD to think/feel from the perspective of a Black person in Evanston; everyone wants a safe place to play and learn. There's no need for name calling, but the hope is that we can all move forward.

Blue Sky Strategies & Co. Presentation with Mike Simmons

Mike Simmons introduced himself as the founder of Blue Sky Strategies & Co., based in Chicago. His organization focuses on racial equity and also supports organizations in

addressing public policy and clarifying issues around equity. He presented an outline proposal which was based upon specific issues from Natalie Saltee, focusing on racial equity training. The initial training would be 60 min, where Mike would meet with all staff and board members from RPD to offer information and compare to what other similar institutions are doing. He noted there may be a breakdown between a well meaning park district and the community it serves. The training can be in question/answer and presentation form. He would clarify issues and address solutions. A workshop format can also be offered (90 min). The goal of the training is for participants to understand at a deeper level how racial inequity operates in the spaces they work, and also to gain a sense of their power in the conversation. After the initial training, Mike would offer Community Level Work, "healing work," discussing who the end users are. He would convene healing sessions where community members are encouraged to speak about their experiences, not to exceed 60-90 min with 10-15 people per session. Mike would then produce a deliverable for core issues that the community articulated. After that, he would update the RPD leadership on the overall progress. Finally, he would reconvene the community to articulate what we've heard and provide them a space to offer feedback. New goals, initiatives, and programs could be announced; and Mike would design and facilitate the discussion. Lastly, he would provide RPD a final update on progress, a 15 min presentation.

Matthew Mitchell asked about Mike's experience in the Evanston community; Mike responded that he has family who live here and he has worked in Evanston in the past. He feels he has good experience with this community. Martha Gaines asked about his experience with other park districts or similar entities. Mike named a couple organizations including New Leaders Council and My Brother's Keeper, organizations which he consulted with regarding complaints of unequal treatment to alumni and/or clients of color. He worked with them around power dynamics and helped them see similarities across several organizations.

The Board thanked Mike Simmons for his time and presentation; he thanked the board for the opportunity to share.

Approval of Minutes:

Martha Gaines noted that minutes were not taken at the September Board meeting, so there are not any minutes to approve at tonight's meeting. Julie Larson agreed to take down the September meeting minutes from the audio recordings and they will be ready for review at the November meeting.

Motion #1: Matthew Mitchell moved to table the approval of the minutes from the September 12, 2019 Board meeting until the November meeting. Pat McCourt seconded the motion. The motion passed unanimously.

Approval of Bills:

Brian Rosinski distributed and discussed the documents entitled "Ridgeville Park District- General Account Bills Summary October 10, 2019" and "Ridgeville Park District- General Account Bills Detailed Report October 10, 2019," both submitted by Jesseca Parr. Brian

discussed, among other items: fire extinguisher recharge, *Possibility Place Nursery* for plantings of rain garden, and *Sunrise Tree Care* for pruning and tree removal.

Motion #2: Pat McCourt moved to approve payment of October 2019 bills in the amount of \$16,323.83. Debby Braun seconded the motion. The motion passed unanimously.

Approval of Petty Cash Expenditures:

Brian Rosinski distributed and discussed the documents entitled "Ridgeville Park District Petty Cash Summary October 9, 2019" and "Ridgeville Park District Petty Cash Details October 9, 2019," both submitted by Jesseca Parr. Brian noted, among other items: new iPad, auditors' lunches, moon bounce rental for Bike the Ridge, girls sports club sponsorship, *Maggie Weber* for School of Rock, and *Evanston Blue Print Company* for converting 22 years of board meeting minutes (1939-1961) to pdfs. Pat McCourt asked for clarification around the pdf conversion charges (\$310) and asked for advanced notice if such payments will be made in the future. Brian explained it had to do with FOIA requests. He also noted that he followed the proper procedure when anticipating exceeding the petty cash allotment for the month.

Motion #3: Matthew Mitchell moved to approve payment of October 2019 petty cash expenditures in the amount of \$1,639.14. Debby Braun seconded the motion. The motion passed unanimously.

Motion #4: Martha Gaines moved to add to tonight's agenda a presentation by Dr. Patricia Efiom from the City of Evanston. Debby Braun seconded the motion. The motion passed unanimously.

Dr. Patricia (Pat) Efiom introduced herself as the City of Evanston's Chief Equity Officer. She noted that her position was created three years ago, when the City wanted to get more serious about equity. She asked the RPD board, in the face of national and local issues of racism, to take a deep breath and begin to examine this issue very carefully. Three years ago, the City approached the issue by offering a lot of training, and yet that has bore little to no results. There are other entities in the City that have also been working through equity issues. District 65 brought in Superintendent Goren a few years back to address disparity of outcomes for Black/Brown students. The Evanston Public Library (EPL) went through accusations a few years back when the 5th ward library (predominantly Black and Brown citizens) closed. EPL chose to do an equity assessment instead of trainings alone, which proved helpful. The City passed unanimously a resolution to commit to end institutional racism, and they will enter into a years long process. The Black and Brown community wants action, not more opportunities to talk. In her position, Pat expressed that she cannot deal with individual racists, but strives to attack institutional racism from a policy perspective. The policies need to be addressed most importantly. For RPD, she advised to not wait for everyone on the board to become antiracist, but rather, deal with policy issues now. Dealing with the issue of racial equity is a journey and has to do with infusing new knowledge into the work. She also advised the RPD board to not react to accusations, but try to listen to the entirety of the community, not just the people who come out to town hall meetings. In closing, Pat offered that there will be an Equity and

Empowerment Commission meeting at the Civic Center next Thursday night (October 17th) at 6:30pm in room 2404 that all are welcome to attend.

Monthly Update offered by Brian Rosinski, Director of Parks and Recreation:

- We have begun the audit process; auditors came on September 30th- October 1st. The audit presentation will most likely happen at the December board meeting.
- The maintenance crew repaired/painted the 908 Seward back porch. They are also cutting and trimming trees/shrubbery in all the parks. The crew will prepare winter equipment, and set up the ice rink in early December.
- We have begun the rain garden project west of the Community House; planting will happen this coming Sunday from 10am-2pm.
- Recycling bins have been ordered for each park.
- Bike the Ridge/ Fall Frenzy was on September 29th; there was rain and some entertainment had to be cancelled. Some bikers still came out. Fall Happening will occur on October 24th from 4-5pm with a harvest display, entertainment, and treats for the kids.
- There was a successful meeting with Ridgeville United for Equity on October 4th. Those present were William Eason, Beth Stare, and Willie Shaw from Ridgeville United and Natalie Salle, Matthew Mitchell, Martha Gaines, and Brian Rosinski from RPD. It was a productive meeting for both groups and they are moving forward with positive solutions working to "change perceptions and work in good faith."

Financial Update offered by Gerry Gibbs, Treasurer:

Gerry Gibbs distributed and discussed the following documents:

1. "Ridgeville Park District Board Meeting Treasurer's Report (prepared by Gerry Gibbs) October 10, 2019,"
2. "RPD Cash Account Reconciliation: Outstanding/Unresolved Items From 07/01/2019 to 09/30/2019,"
3. "RIDGEVILLE PARK DISTRICT APPROPRIATIONS LEDGER: FISCAL YEAR 2019-2020 SUMMARY as of 09/30/2019,"
4. "RPD: APPROPRIATIONS LEDGER FY18/19 as of 06/29/2019 Final with Pay Accrual Fix,"
5. "RPD: APPROPRIATIONS LEDGER SUMMARY: Annual Report Format FY18/19 as of 06/29/2019 Final with Pay Accrual Fix,"
6. "RIDGEVILLE PARK DISTRICT Fiscal Year 2019-2020 Statement of Revenue and Appropriations as of 09/30/2019,"
7. "RIDGEVILLE PARK DISTRICT Fiscal Year 2018-2019 Statement of Revenue and Appropriations as of 06/29/2019 FINAL- CLOSED with Pay Accrual Fix,"
8. "Ridgeville Park District Balance Sheet- Fiscal Year 2018-2019 as of 06/29/2019 FINAL- CLOSED with Pay Accrual Fix," and

9. "RPD Cash Account Balances and Reconciliations and Investment Balances 09/30/2019."

Program Update offered by Natalie Sallee, Program Director:

- Ridgeville Park District celebrates Muslim American Heritage by reading *A Very Large Expanse of Sea* by Tahereh Mafi. Book club will meet at 1:00pm on the last Sunday of the month.
- Fall Frenzy/ Bike the Ridge: the rain caused entertainment to be cancelled, but there were still bikers who enjoyed the event.
- Half-Day Workshop: Our first workshop to sell out was held on October 2nd! There was a request from Oakton Elementary to accompany kids from school to RPD, and the escort contributed to the day's success. Staff were great.
- Rain Garden: We are working with Clare Ruen and Bill Eyring to build a rain garden this Sunday October 13th 10am-2pm outside the Community House.
- Halloween Happening: Free annual event will be held on October 24th from 4-5pm.
- Studio 908: Fall I session is wrapping up, and Fall II begins next week. Natalie is concentrating on quality over quantity in terms of class offerings. She has prepared and posted the 2019 Program Survey. Link is available on our Facebook page.
- Community Partnership Update: Natalie's focus for the year is community partnerships including Shorepath Consulting, Get Out and Grow, Evanston Community Foundation, and many others.
- Website Update: Natalie talked with three web designers, all connected to RPD in some way. The goal is to start the website project in November and release the new website just after the new year.

Update offered by Jesseca Parr, Office Assistant:

No update offered at this time.

Old Business:

- **Discuss motion to have RPD corporate council draft by-law revision appealing arrest powers of RPD commissioners.(for action) (Mitchell):** Matthew Mitchell noted that Commissioner Coyne introduced this item last month and he is glad to take on the item at this meeting while Coyne is absent.

Motion #5: Matthew Mitchell moved to repeal the 1988 general ordinance sections 8.02, 8.03, 8.04, 8.05, 8.06, 8.07, 8.08, 8.09, 8.10, 8.12, 8.14, and section 6.24 subsection B. The date the repeal would be effective is October 12, 2019. Pat McCourt seconded the motion. Mitchell offered some discussion. Section 8 can be summarized as "police powers and municipal prosecution." RPD has never used these powers in recent memory, and there are alternative remedies to conflicts. The motion he offered is a bit different than the motion suggested from Ridgeville United. Section 8.13 has to do with

an abandoned property issue instead of a policing issue; he already discussed this with Ridgeville United and there were no objections to excluding it from the motion tonight. The police powers and municipal prosecution section of code is problematic since state law trumps a lot of it; additionally, from an equity standpoint, the perception is that this code could have been used with racist intent. Mitchell noted that he is striving to make policy changes as Dr. Efiom suggested. Charles Valente offered his opinion: none of this has been relevant since 1988, and based on RPD's budget history and needs, it is unlikely that any of this will be relevant for the foreseeable future. If circumstances change in the future, a future board can adopt a mechanism in accordance with state law. Otherwise, there is no legal need for this ordinance at this time. A voice vote will be recorded in the minutes and can be attached to the original (paper copy) ordinance with handwritten notes in the margin beside section 8 to reference that it has been repealed and where to find the minutes regarding the repeal. The ordinance will be maintained by the Secretary. There are no additional legal fees for this action. There was some discussion around the history of the ordinance and maximum allowance under state law. There was also mention of going through the ordinance as a whole and looking at it through an equity lens.

Voice vote: Commissioner Braun voted yes, Commissioner Coyne was absent, Commissioner Gaines voted yes, Commissioner McCourt voted yes, and Commissioner Mitchell voted yes. The motion passed unanimously.

- **Discuss motion to appeal RPD policy against barbecuing in RPD parks- establish safe and reasonable means to bbq in RPD parks, including safe disposal of used bbq coals (for action) (Mitchell):** Matthew Mitchell moved to approve Brian Rosinski's suggested BBQ policy, which was distributed. Debby Braun seconded the motion. Brian offered discussion regarding his suggested policy. He summarized his research from the City of Evanston, the Evanston Fire Dept, the Chicago Park District, and others. His suggested policy outlined grilling allowed in designated, grassy areas only; disposal of hot coals in designated hot coal cans; and disposal of trash in appropriate containers. Charles Valente offered discussion around clarification with fires, alcohol, permits, and numbers of people. In the coming weeks, Brian will walk around the parks with Mario H. Tustan, Fire Plan Reviewer with the Evanston Fire Department to determine in which parks it will be permissible to BBQ. Permits could help with scheduling conflicts in our various parks. Valente advised postponing the vote until we learn which parks are permissible. Mitchell offered that for a group under 15 people, it is permissible to BBQ in the Cities of Chicago and Evanston without notice and without permits. Section 6.21A "picnics requiring fires..." seems to differ from Rosinski's recommendation. He offered that safety concerns are common sense, and undue hurdles/burdens when viewed through an equity lens could be seen as discriminatory to people of color in South Evanston. Identifying safe areas to grill and creating rules/regs around grilling was also

discussed. Other ideas regarding the idea of BBQing can be directed to Brian in the coming weeks.

Motion #6: Matthew Mitchell moved to table the conversation around BBQing in the parks to the November meeting. Pat McCourt seconded the motion. The motion passed unanimously.

New Business:

- **Discuss motion to approve equity consultant:** Everyone expressed they would like to decide tonight on an equity consultant.

Motion #7: Matthew Mitchell moved to approve the YWCA as an equity consultant for Ridgeville Park District and move forward with hiring them. Debby Braun seconded the motion. There was discussion around using the YWCA as our primary equity consultant and their pricing model. There are upcoming workshops that commissioners can attend. Gerry Gibbs offered that the board should not limit itself to the confines of this budget year since more money can be added in coming budget years. The motion passed unanimously.

- **Update on Ridgeville Park District meeting with Ridgeville United for Equity (Mitchell):** Matthew Mitchell shared that the Ridgeville United for Equity group had 11 points to address; the last point was to sit down with RPD leadership which happened last week and it went very well. They talked about the BBQ policy, the arrest policy, and relationship ideas to do positive work in RPD together. A follow up email was sent last week with additional asks which were not on the agenda for tonight. Mitchell offered that he is open to continuing the conversation. The IAPD self assessment will also be a good tool going forward. Brian Rosinski expressed that it was a good and productive meeting. Martha Gaines reiterated that listening is the most important thing that we can do at this stage.
- **Discuss the dangers of misinforming the community (distinguish between policy/practice/perception) (Gaines):** Martha Gaines reflected on a Citizen comment from last month's meeting, noting that we should pay attention to factual information whereas putting bad (nonfactual) information out to the community is not helpful. Gaines made a request to offer good information on social media but not bad or untruthful information. She noted the misinformation of the "BBQ ban" that was listed on last month's agenda, where there actually wasn't such a ban in place at Ridgeville. Pat McCourt agreed, noting that there is a detrimental effect on the morale of RPD employees when inaccurate information goes out to the community. There was discussion around the new "Frequently Asked Questions" section on the website and that it could be a great space to address misinformation/misconceptions about RPD.

Call of the Commissioners:

Braun: passed

Coyne: absent

Gaines: passed

McCourt: Pat McCourt noted that he has been reluctant to bring up this issue for many months. He would like an item to be added to the agenda at next month's meeting: "Commissioner Board Meeting Attendance." He noted that Commissioner Coyne has missed 4 of the last 6 meetings, and he has never heard the reason for the absences. He would like a conversation about why he doesn't attend and what the board can do to remedy it, since Coyne is an elected official who was elected to attend and participate in the meetings. McCourt expressed that he feels it is unacceptable. He would like the board to decide about what to do long term if Commissioners have chronic poor attendance.

Mitchell: Matthew Mitchell shared that RPD is looking for volunteers to plant the rain garden this coming Sunday, October 13th from 10am-2pm. He is looking forward to joining in the gardening along with his family.

Citizen Comment Part 2:

Dr. Pat Efiom agreed that social media can be a touchy issue and suggested talking with Mayor Hagerty about his perspective and advice.

Jean Zuiker liked to know that she could look for a source of truth on the RPD website. If she cannot find the answer to her question there, she can always find the RPD phone number of who to call. Guiding people back to the RPD website in situations of social media misinformation is a great idea.

Beth Stare offered that the "BBQ ban" was a ban in practice since there were no rules posted and sometimes there were insurance issues that prevented BBQs from occurring. Since information is not listed it is a source of misinformation. Posted rules and regs is an idea to clear things up. The IL Association of Park Districts assessment also suggests that providing information helps our reputation and clears up misconceptions. She encouraged the board to engage in a positive way.

Jacy Costa Herman, RPD's director of half day workshops, pointed out that in her opinion, there is a very big difference between Citizens expressing misconceptions and a Commissioner putting on the agenda words that are not correct.

Motion #8: Pat McCourt moved to adjourn the meeting. Debby Braun seconded the motion. The motion passed unanimously. The meeting was adjourned at 10:12pm.

Respectfully submitted,
Julie Larson, Minute Taker

APPROVED

In light of the Governor's COVID-19 Disaster Proclamation, it was impractical and imprudent to conduct the monthly meeting of the Ridgeville Park District Board of Commissioners other than electronically. The meeting took place on Thursday, May 13, 2021 at 7:30 p.m. The Board President determined that it was not feasible for one member of the Board, the Chief Legal Officer, or Chief Administrative Officer to be present at the regular meeting location. While this was a public meeting, attendance at the Board meeting was solely by means of Zoom. The Zoom meeting was electronically recorded.

Commissioners Present: Debby Braun (Vice President), Dan Coyne, Martha Gaines (President), Matthew Mitchell, Mike (Mick) Morel

Commissioners Absent: none

Also Present: Julie Larson (Minute Taker), Brian Rosinski (Director of Parks and Recreation), Natalie Sallee (Program Director), Charles Valente (Attorney)

Citizens: Jacy Herman

President Martha Gaines called the meeting to order at 7:31 p.m.

Citizen Comment Part 1:

There were no comments at this time.

Elect Board Officers for 2021/2022:

Motion #1: Debby Braun moved to elect Martha Gaines as President of the Ridgeville Park District Board of Commissioners for the 2021/2022 year. Matthew Mitchell seconded the motion. Gaines affirmed the election. Roll call vote: Braun yes, Coyne no, Mitchell yes, Morel yes, Gaines yes. The motion passed with a 4-1 vote.

Motion #2: Martha Gaines moved to elect Debby Braun as Vice President of the Ridgeville Park District Board of Commissioners for the 2021/2022 year. Mick Morel seconded the motion. Braun affirmed the election. Roll call vote: Braun yes, Coyne no, Mitchell yes, Morel yes, Gaines yes. The motion passed with a 4-1 vote.

Approval of Minutes:

Motion #3: Debby Braun moved to approve the minutes from the April 8, 2021 Board meeting. Matthew Mitchell seconded the motion. Roll call vote: Braun yes, Coyne yes, Mitchell yes, Morel yes, Gaines yes. The motion passed unanimously.

Approval of Bills:

Abigail Leveille prepared and shared with Commissioners prior to the meeting: "Ridgeville Park District- General Account Bills Summary May 13, 2021" and "Ridgeville Park District- General Account Bills Detailed Report May 13, 2021." Brian Rosinski noted, among other items: bid notice for the court resurfacing, *Continental* for 1/3 of the money required for courts, *Evanston Lumber* for gardens and repairs, *Fresh Prints of Evanston* for T-shirts, *IPARKS* for annual insurance, *Jacover* for taking the REDI minutes, parking lot, *Language in Action* for a class

instructor, *OC Ramps* for skate equipment, *Pinel Andrews Construction* for the removal of Reba park equipment, benches, and tree trimming.

Motion #4: Matthew Mitchell moved to approve payment of May bills in the amount of \$113,242.78. Debby Braun seconded the motion. Roll call vote: Braun yes, Coyne yes, Mitchell yes, Morel yes, Gaines yes. The motion passed unanimously.

Approval of Petty Cash Expenditures:

Abigail Leveille prepared and shared with Commissioners prior to the meeting: "Ridgeville Park District Petty Cash Summary May 14, 2021" and "Ridgeville Park District Petty Cash Details May 14, 2021." Brian Rosinski noted, among other items: *Amazon* for dance supplies, *Apple* for iPad memory, *Heartsmart* for our AADs, *IAPD* for a boot camp for Mick Morel, *Johnny's Seeds* for parks and gardens, *National Wildlife Federation* for our annual renewal, *Rick Peterson Plumbing* for rodding at Kamen East, and *Sam's Club* for Earth day snacks.

Motion #5: Debby Braun moved to approve payment of May petty cash expenditures in the amount of \$2,483.69. Matthew Mitchell seconded the motion. Roll call vote: Braun yes, Coyne yes, Mitchell yes, Morel yes, Gaines yes. The motion passed unanimously.

Monthly Update offered by Brian Rosinski, Director of Parks and Recreation:

Brian Rosinski offered a welcome to Mick Morel. The Board will talk about honoring Pat McCourt and Ann Rainey for their dedicated service to RPD at tonight's meeting. The Community House driveway is completed and is a great improvement. Skate obstacles have been ordered; courts at Ridgeville should be completed by next Friday. Park bench projects are underway in various parks. Kay Lee Tot Lot landscaping needed pruning. Natalie Sallee has summer staff CPR training next week. Abi Leveille has the office running smoothly. Rosinski will have a tentative budget to present to the Board before the June meeting. The Board will review the budget through the summer months in order to pass the ordinance in September. Rosinski included two drawings of Reba Park in the Board Packet to show how a possible nature-based play area would fit into that space if the fence is moved from its current location.

Financial Update offered by Gerry Gibbs, Treasurer:

Brian Rosinski summarized the following documents in Gerry Gibb's absence. Rosinski noted that RPD is on its way to achieving its targets for expenditures before the end of the fiscal year.

1. "Ridgeville Park District Board Meeting Treasurer's Report (prepared by Gerry Gibbs) May 2021,"
2. "RIDGEVILLE PARK DISTRICT Balance Sheet Balances as of 03/31/2021 for Fiscal Year Ending June 30, 2021,"
3. "RIDGEVILLE PARK DISTRICT Balances as of 03/31/2021 for Fiscal Year Ending June 30, 2021 Statement of Revenue and Appropriation Disbursements/ Expenditures,"
4. "RPD Treasury Fund: Reconciliation of Fund Balances to Cash and Investment Accounts Balances as of 04/30/2021 for Fiscal Year Ending June 30, 2021," and
5. "RPD Cash Account Reconciliation: Outstanding/ Unresolved Items from 07/01/2020 to 04/30/2021."

Program Update Offered by Natalie Sallee, Program Director:

- Earth Day event: We hosted a successful event with about 120 attendees; looking forward to repeating it in the future.

- Park Art: The Art Encounter muralist who created our mural on the RPD shed is planning on painting 5 of the 10 benches at Ridgeville Park to coordinate with the mural.
- Summer Camp and Staffing: Summer plans are coming along well. We have registered 18 kids for Creative Arts Camp (ages 9-12) and 10 kids for Creative Arts Camps (ages 6-8); registration limits are small at this time so we have waitlists for both camps. As the state loosens COVID restrictions, we can allow for more campers. Vee Witter and Cynthia Gonzales will lead the camps. Extended care will be available. Most staff are returning from previous summers along with some new staff. Orientation is May 22nd.
- Farmers Market: Lyons Fruit Farm and other new vendors will join the market from June 23rd- August 25th. Lyons will continue to do deliveries.
- Concerts on the Ridge: 8 concerts are scheduled for the summer on Wednesday evenings in July/August 6:00-7:30 p.m.
- Shakespeare on the Ridge: Mudlark Theater will hold some small performances in June. In order to keep crowds small, RPD will not do any promotion of these events. There will be no Shakespeare show this summer; we hope for The Arc Theatre to return next year.
- Soccer Festival: The tournament fundraiser will be on July 10th with only soccer games happening, no food/music/childrens' activities will be planned this year.

Mick Morel thanked Sallee for her efforts in planning the Earth Day and Fall Frenzy events to bring people together outdoors during the pandemic year.

REDI Committee Update:

- **Discuss/Approve New Equity Charter and Lens Procedure (Herman)**

Jacy Herman shared that the REDI committee created an equity policy that includes a charter and equity lens. The committee recommends that the Board adopt them to assist with creating a more equitable park district going forward. Martha Gaines added that a lot of time, thought, and discussion was put forth from the committee in creating the documents. There was general Board affirmation for both documents.

Motion #6: Debby Braun moved to adopt the Racial Equity Lens Process and the Ridgeville Equity Charter. Matthew Mitchell seconded the motion. Roll call vote: Braun yes, Coyne yes, Mitchell yes, Morel yes, Gaines yes. The motion passed unanimously.

Old Business:

- **Discuss Amendments to the General Ordinance of the Ridgeville Park District Section 6.14 and 6.21 (Mitchell)**

Motion #7: Martha Gaines moved to adjust the agenda for tonight's meeting, moving up the item entitled "**FOR ACTION Discuss Policies/Procedures for Gatherings, Grilling, Facility Rentals, and Reservations (Gaines)**" to be discussed in conjunction with the current agenda item. Matthew Mitchell seconded the motion. Roll call vote: Braun yes, Coyne yes, Mitchell yes, Morel yes, Gaines yes. The motion passed unanimously.

Motion #8: Matthew Mitchell moved to amend section 6.14 and repeal section 6.21 of the general ordinance that was previously prepared to go into effect June 1, 2021. Debby Braun seconded the motion.

Discussion... Mitchell noted that his motion has to do with inconsistencies that exist in the general ordinance around the subject matter of making fires in the parks. With his proposed changes, the inconsistencies are resolved and the Ridgeville Board and Director are given the authority to make policy changes as seen fit. Martha Gaines agreed that we

should have consistency within the ordinance and between the ordinance and the barbecue policy. Our policy thus far has not been clear around barbecuing which is why we're doing this work. There was discussion around the language of picnics, bonfires, and grilling within the ordinance and how to make it clear that barbecuing is not banned from the parks. There was conversation around permits, coal disposal requirements, and presence (or lack thereof) of coal receptacles and signage. Dan Coyne expressed support of passing this agenda item tonight since it's been considered for more than a year. Charles Valente noted that the ordinance is "the law" and the proposed barbecue policy is guidance to Brian Rosinski on how he does his job. The policy can more easily change over time. Mick Morel noted that changing the ordinance in making it clear that it is okay to bbq in the parks seems like a good first move, and afterwards, the Board can set policy and rules around how citizens can bbq. There was disagreement about changing policy or ordinance first. Debby Braun expressed that she was in favor of keeping language in the ordinance around citizens seeking permission for any kind of fires in the parks.

Dan Coyne Called the Question: Dan Coyne called the question to stop debate and vote on the pending motion. Matthew Mitchell seconded. Roll call vote: Braun no, Coyne yes, Mitchell yes, Morel yes, Gaines no. The motion passed with a 3-2 vote.

Roll call vote on the pending motion to amend section 6.14 and repeal section 6.21 of the general ordinance that was previously prepared to go into effect June 1, 2021: Braun no, Coyne yes, Mitchell yes, Morel yes, Gaines no. The motion passed with a 3-2 vote.

Motion #9: Debby Braun moved to approve "RPD Reservations and Rentals Policy." Martha Gaines seconded the motion.

Discussion... Valente noted that adopting a policy that is somehow inconsistent with the ordinance, the ordinance would trump the policy. He clarified that the ordinance (after the recently approved changes) now says that citizens can light fires in the parks under the rules of the director. The policy that is now under discussion can be as specific or nonspecific as desired by the Board. Gaines expressed that the new rental policy was reviewed by Mick Morel, Natalie Salle, and Brian Rosinski. Coyne thanked the Board for moving forward in tonight's discussion and action. He expressed that policy is about allowing folks to bbq (not bonfires) and would like to strike any reservation mandate. Reservations *could* be made and would be a priority, but encouraged RPD to echo the City of Evanston's policy. Braun expressed that she feels strongly about citizens asking permission for bbqing or any fires. Gaines noted that Dr. Efiom (RPD's Equity Consultant) did not find any evidence of police being called for bbqs or any history of an equity issue around that. Mitchell agreed that mandatory reservations under 15 people shouldn't be necessary but could be encouraged. He advocated for the proposed grilling locations at Elks/Kamen could be expanded to all parks approved by the fire department. He also advocated for striking required hours of 9-5 for making a reservation. Morel advocated for grilling in areas with tables, posted rules, etc about safety. He noted the City has grills and restrooms; we do not. He foresees small groups or families grilling in RPD, not large parties similar to those occurring at the lakefront. He does not see mandatory reservations as necessary. Valente advised the Board giving Rosinski some leeway to try something out and adjust as needed. Rosinski noted schedule conflicts that would occur with programming. He was agreeable to trying something and offering feedback. He noted that police were called in the past on July 3rd/4th when a large party of 150 people were grilling and shooting fireworks; it would be good to know plans in advance. 15+ people should reserve so the park can offer support and clean up if needed as well as coordinate

events. Natalie Sallee suggested starting out a trial at Elks and Leider since those two parks have very little programming/events. *There was consensus about requiring reservations for 15+ people.* Morel added that grilling could be unallowed during park events and is otherwise allowable. He offered the idea that a texting system could be set up where a spontaneous reservation could be made on-site. Gaines offered the idea of posting an event schedule at the bbq sites and grilling would be allowed on all days/times that an event is *not* scheduled. Rosinski noted that signage should be posted at parks where bbqing is not allowed. *There was agreement that bbqing should ONLY occur in designated areas. There was agreement that Rosinski and Sallee may make changes to the policy as they see fit.*

The following changes were proposed to the policy...

1. Strike the reservation mandate.
2. Scratch language around only one bbq allowed per day.
3. In "General Park Information," remove "any functions involving grilling" so it states that reservations are only required for parties of 15+.
4. In "Grilling Information" point #2, strike "with advance reservations" and note that "grilling is allowed in designated areas during park hours."
5. Add a note at the top of the document to the effect of "grilling reservations are strongly encouraged by the park district" along with reasoning.
6. Clarify in the "Grilling Information" points 3 and 4 that reservations are needed only for groups of 15+.
7. In "Grilling Information" last point, striking information about additional services.
8. Revise language around the calendar date point to indicate that only one large party is allowed to grill at a time.
9. Strike the \$10 reservation fee at this time, just note "a fee."

Roll call vote: Braun no, Coyne yes, Mitchell yes, Morel yes, Gaines yes. The motion passed with a 4-1 vote.

- **Discuss Update on Policies Inspired by the IAPD Self-Assessment (Mitchell)**

Matthew Mitchell tabled the agenda item.

- **Discuss/Approve Reba Park Play Circuit (Rosinski)**

Brian Rosinski noted a community interest in either a nature play area or the red fire truck play circuit. In the 2021/2022 budget, a nature-based play area in another park (most likely Elk) can be considered. The equipment will be installed in 6-8 weeks by Continental Construction.

Motion #10: Martha Gaines moved to approve the red fire truck play circuit to be installed in Reba Park. Dan Coyne seconded the motion. Roll call vote: Braun yes, Coyne yes, Mitchell yes, Morel yes, Gaines yes. The motion passed unanimously.

New Business:

- **Discuss/Approve Resolution Honoring Alderman Rainey (Braun)**

Motion #11: Debby Braun moved to enact a resolution by the Ridgeville Park Commissioners honoring Alderman Ann Rainey for her many years of unparalleled dedication and service to the citizens of Evanston, the residents of the "great" 8th Ward and to the Ridgeville Park District. Dan Coyne seconded the motion. Roll call vote: Braun yes, Coyne yes, Mitchell yes, Morel yes, Gaines yes. The motion passed unanimously.

Mick Morel suggested putting the resolution wording and a picture in our fall brochure. There was additional conversation about posting in the Evanston Review, Roundtable, and social

media as well as hanging a framed picture of Rainey in the Community House.

- **Discuss/Approve Naming of Tot Lot in the Alley of the 1100 Block of Seward St. after Former Commissioner Patrick McCourt (Braun)**

Debby Braun noted that Pat McCourt has been a dedicated Commissioner for 30+ years. The proposed Tot Lot is a special place to his family.

Motion #12: Debby Braun moved to name the Tot Lot in the alley of the 1100 block of Seward "McCourt Tot Lot" after former Commissioner Patrick McCourt. Dan Coyne seconded the motion. Roll call vote: Braun yes, Coyne yes, Mitchell yes, Morel yes, Gaines yes. The motion passed unanimously.

- **Discuss Process of Board Engagement with Community on New Ideas and Projects (Braun)**

Debby Braun noted that engaging with the community about potential new play equipment or other new ideas for our parks should be approached carefully. There was conversation about the nature based play circuit and the timing of bringing the ideas to the Board. There was agreement that it's important to stick to agenda items within a couple weeks of Board meetings to ensure clarity and proper process in engaging with community input and ideas. We can avoid community disappointment by being more clear about expectations and timelines.

Call of the Commissioners:

- Braun: Debby Braun expressed that the Ridgeville staff have done an incredible job during COVID, and noted that the community has really appreciated the efforts by Sallee, Rosinski, and the maintenance crew.
- Coyne: Dan Coyne expressed his heartfelt condolences to community members who are still suffering from COVID or who have lost loved ones from COVID. He noted that he's aware of difficult situations at District 65 where families are still suffering. He expressed that they are not alone and there are a lot of neighbors who care.
- Gaines: Martha Gaines offered a welcome to Mick Morel and offered him thanks for answering the call to serve the community in this way.
- Mitchell: Matthew Mitchell also offered thanks to Morel and his presence on the Board. He thanked RPD staff for the Earth Day event and hopes to repeat it next year.
- Morel: Mick Morel expressed thanks to the Board for welcoming him and noted that he's looking forward to doing good things for the community.

Citizen Comment Part 2:

There were no comments at this time.

Motion #13: Debby Braun moved to adjourn the meeting. Dan Coyne seconded the motion. The motion passed unanimously. Roll call vote: Braun yes, Coyne yes, Mitchell yes, Morel yes, Gaines yes. The meeting was adjourned at 10:06 p.m.

Respectfully submitted,
Julie Larson, Minute Taker

RPD Reservations and Rentals Policy

The Ridgeville Park District park has two indoor facilities available for rent, as well as two outdoor locations where grilling is allowed at certain dates and times.

Indoor facilities available for rent:

- David Wood Fieldhouse at Kamen East Park (1111 South Blvd.)
 - Two bathrooms
- RPD Community House at Ridgeville Park (908 Seward St.)
 - One bathroom
 - Full kitchen

General Park Information

- Parks are open from 9am to 9pm.
- No alcohol is allowed in the parks per City of Evanston and Ridgeville ordinance.
- No amplified music is allowed, unless the event is staffed by Ridgeville Park District.
- Reservations are required for:
 - Any functions involving 15 or more people

General Information on Reservations

- Reservations are processed between 9 am to 5 pm, Monday through Friday at the RPD Community House (908 Seward St, Evanston, IL 60202). Staff can be reached during those hours by calling 847-869-5640, or by email at parks@ridgeville.org.
- Reservations are issued on a first-come, first-served basis.
- Reservation Form can be filled out electronically or printed and returned in person.
- Reservations are encouraged for all parties held at Ridgeville Park District parks, but are required for parties of 15 or more.

Reservations allow the park district to avoid scheduling conflicts, maintain clean facilities, and ensure safe use of our parks. Reservation requests are approved unless there is a schedule conflict with use of the space or unless the size of the party exceeds our capacity.

Grilling Information

- General grilling reservations are strongly preferred because it reduces conflict with scheduled park events.

- Parties of 15 or more must make a reservation (see above). Reservation fees may apply, depending on party needs.
- Parties of 15 or more reserve the grilling area for the entire day (9am-9pm).
- All functions must abide by the City of Evanston Ordinance (no alcohol).
- Grilling is allowed at Elks and Kamen East Park's grilling area in designated areas during park hours (9 am to 9 pm), from May 1st to September 30th.
- Grilling is allowed only in the posted, designated grilling area. Grilling areas have a coal receptacle, picnic table, and trash can.
- Persons wishing to grill will need to bring their own grills. The park district does not currently provide grills.
- Grills must be attended by an adult the entire time they are burning.
 - Please be sure to supervise children around grilling.
- Do not dispose of coals anywhere but receptacle. Hot coals must first be doused with water before disposal.
- Please dispose of all trash in recyclables in respective containers.

AN ORDINANCE

Amending Sections 2.11 and 5.02 of the General Ordinance dated July 14, 1988.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE RIDGEVILLE PARK DISTRICT, COUNTY OF COOK AND STATE OF ILLINOIS:

Section 1: Section 2.11 of the General Ordinance of Ridgeville Park District dated July 14, 1988 is hereby amended to add the following sentence at the end of the section: "*The Director of Parks and Recreation shall have authority on behalf of the Park District to enter into any contract with a term of 12 months or less and a total value of \$10,000 or less except contracts relating to hiring consultants or advisors to develop and execute strategy, conduct oversight, or conduct long-range planning for the Park District.*" so that Section 2.11, as amended, now reads:

Director of Parks and Recreation. The Director of Parks and Recreation is the chief executive officer in charge of the Park District. Subject to the direction of the Board and to the reassignment of his or her duties pursuant to Section 2.03 hereof, the Director of Parks and Recreation shall be responsible for the management of the public parks, playgrounds and other facilities of the Park District and for the administration of a comprehensive recreational program for the Park District. The Director of Parks and Recreation shall have authority on behalf of the Park District to enter into any contract with a term of 12 months or less and a total value of \$10,000 or less except contracts relating to hiring consultants or advisors to develop and execute strategy, conduct oversight, or conduct long-range planning for the Park District.

Section 2: Section 5.02 of the General Ordinance of Ridgeville Park District dated July 14, 1988 is hereby deleted in its entirety and replaced with the following language:

Execution of Contracts. The Secretary shall retain a copy of all written contracts entered into by the Park District. All such contracts shall be signed on behalf of the Park District by the President, Vice President, or the Director of Parks and Recreation and shall be in the name of and run to the benefit of the Park District only.

Section 3: That this Ordinance shall be in full force and effect as of 12:01 a.m. on May 13, 2022.

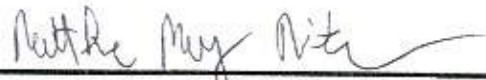
Adopted by the Board of Commissioners of Ridgeville Park District, Cook County, Illinois on the 12th day of May 2022.

Ayes: Debby Braun, Matthew Mitchell, Mick Morel, Matt Rodgers

Nays:

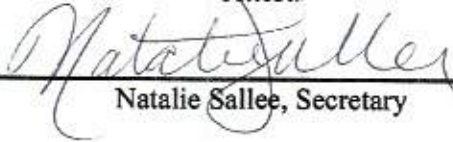
Absent and not voting:

Approved on the 12th day of May 2022:



Matthew Mitchell, President

Attest:



Natalie Sallee, Secretary