

## Monthly Meeting Agenda

The monthly meeting of the Ridgeville Park District Board of Commissioners will take place on Thursday, August 10, 2023 at 7:00pm at the Ridgeville Park Community House (908 Seward St.). Meeting agendas and digital packets will be made available at [www.ridgeville.org/governance](http://www.ridgeville.org/governance) prior to the meeting.

- I. Call Meeting to Order 7:00pm
- II. Roll Call
- III. Citizen Comments
- IV. Approval of Minutes
  - a. July 17, 2023
- V. Approval of Bills
- VI. Approval of Petty Cash Expenditures
- VII. Monthly Reports
  - a. Executive Director (Rodas)
    - i. Program Director (Sallee)
  - b. Treasurer (Gibbs)
  - c. Racial Equity, Diversity, and Inclusion (REDI) Committee (Herman)
- VIII. Old Business
  - a. Present tentative budget for 2023/2024 (Rodas)
- IX. New Business
- X. Call of the Commissioners
- XI. Citizen Comments
- XII. Adjournment

## DRAFT

The monthly meeting of the Ridgeville Park District Board of Commissioners took place on Monday, July 17, 2023 at 7:15 pm at the Ridgeville Park Community House (908 Seward St, Evanston, Illinois). Meeting agendas and digital packets were made available at [www.ridgeville.org/governance](http://www.ridgeville.org/governance) prior to the meeting.

Commissioners Present: Shawn Jones, Matthew Mitchell (President), Michael (Mick) Morel (Vice President)

Commissioners Absent: Diana Anton, Amanda DePalma

Also Present: Marlon Rodas (Director of Parks and Recreation)

Citizens: none

President Matthew Mitchell called the meeting to order at 7:20 pm.

### Roll Call

Diana Anton: absent

Amanda DePalma: absent

Shawn Jones: present

Matthew Mitchell: present

Mick Morel: present

### Citizen Comment Part 1:

There were no comments at this time.

### Approval of Minutes:

**Motion #1:** Shawn Jones moved to approve the minutes from the June 8, 2023 Board meeting. Mick Morel seconded the motion. All were in favor. The motion passed unanimously.

**Motion #2:** Shawn Jones moved to approve the minutes from the June 29, 2023 special meeting. Mick Morel seconded the motion. All were in favor. The motion passed unanimously.

### Approval of Bills:

Abi Leveille prepared and shared with Commissioners prior to the meeting: "Ridgeville Park District- General Account Bills Summary July 13, 2023" and "Ridgeville Park District- General Account Bills Detailed Report July 13, 2023."

**Motion #3:** Mick Morel moved to approve payment of July 2023 bills in the amount of \$34,035.89. Shawn Jones seconded the motion. All were in favor. The motion passed unanimously.

### Approval of Petty Cash Expenditures:

Abi Leveille prepared and shared with Commissioners prior to the meeting: "Ridgeville Park District Petty Cash Summary Debit July 13, 2023" and "Ridgeville Park District Petty Cash Details July 13, 2023."

**Motion #4:** Shawn Jones moved to approve payment of July 2023 petty cash expenditures in the amount of \$1,250.92. Matthew Mitchell seconded the motion. All were in favor. The motion passed unanimously.

Monthly Report offered by Marlon Rodas, Executive Director of Parks and Recreation:

There was no report offered at this time.

Monthly Report offered by Natalie Sallee, Program Director:

There was no report offered at this time.

Monthly Report offered by Gerry Gibbs, Treasurer:

There was no report offered at this time.

Monthly Report offered by the Racial Equity, Diversity & Inclusion (REDI) Committee:

There was no report offered at this time.

Old Business:

There was no Old Business to discuss at this time.

New Business:

- **(FOR ACTION) Present tentative budget for 2023/2024 (Rodas)**

Marlon Rodas presented the following document: "RIDGEVILLE PARK DISTRICT SUMMARY Tentative Budget - Fiscal Year Beginning July 1, 2023 - Ending June 30, 2024" including General Fund line items, Recreation Fund line items, Capital Projects Fund line items, and Exhibit A.

**Motion #5:** Shawn Jones moved to pass the Ridgeville Park District Tentative Budget - Fiscal Year Beginning July 1, 2023 - Ending June 30, 2024 as presented in the board packet. Mick Morel seconded the motion. All were in favor. The motion passed unanimously.

- **Financial Overview for New Commissioners Part III (Gibbs)**

There was no overview offered at this time.

Call of the Commissioners:

There was no Call of the Commissioners at this time.

Citizen Comment Part 2:

There were no comments at this time.

Adjournment:

**Motion #6:** Matthew Mitchell moved to adjourn the meeting. Mick Morel seconded the motion. All were in favor. The meeting was adjourned at 8:04 pm.

Respectfully submitted,  
Julie Larson, Minute Taker

08/09/23

Ridgeville Park District - General Account  
Bills Summary  
August 10, 2023

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	<u>TOTAL</u>
Adams, Vera	-33.75
ADP Payroll Processing Acct.#00060-052985	-947.00
Annuvia	-299.98
AT&T U-Verse #117-052-202	-77.82
AT&T U-Verse #117-052-204	-62.82
AT&T a/c 869-5640	-669.35
Bella Consulting Group, LLC	-135.00
Bozeman Construction	-7,073.72
Brown, Anne	-475.00
Chase Paymentech	-785.05
Chorowsky, Ilan	-55.00
CITGO	-840.29
City of Evanston Water Dept. 9090800-00	-413.83
COMCAST	-240.99
ComEd a/c 152-137-3009	-45.90
ComEd a/c 158-313-2031	-7.69
ComEd a/c 303-349-2002	-302.45
ComEd a/c 303-360-1001	-68.39
ComEd a/c 303-360-2008	-142.57
ComEd a/c 311-727-0008	-25.38
Esther Jones*	-400.00
Evanston Soccer Association	-2,000.00
Fresh Prints of Evanston	-201.00
Great America	-105.84
Haberl, Betsy	-475.00
Hinckley Springs-DS Waters Company	-48.95
Illinois Municipal Retirement Fund (IMRF)	-7,490.28
Imaginary Services, LLC	-20,900.00
IncrediFlix Inc.	-3,965.00
Jutta & the Hi-Dukes	-450.00
Language in Action	-230.00
Lemoi Ace Hardware	-419.78
Local Government Health Plan CMS	-5,646.00
LRS	-359.56
Meltzer, Purtill & Stelle LLC	-552.50
Michael Charles	-500.00
Nicor Gas a/c 30-47-90-9630 4	-54.87
Nicor Gas a/c 31-03-84-0000 3	-57.14
Nicor Gas a/c 91-71-84-0000 4	-57.14
Olarimbo, Tracy	-90.00
Roberts, Jennifer	-550.00
Sallee, Natalie*	-56.10
Seesawat, Sarin	-8,865.30
Staples	-239.44
Two Brothers Heating Cooling	-4,480.00
Verizon Wireless	-80.50
TOTAL	<u><u>-70,976.38</u></u>

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## Ridgeville Park District - General Account

## Bills Detailed Report

August 10, 2023

Num	Name	Memo	Amount
<b>2010 · A/P-Corporate</b>			
	Adams, Vera	C105 - REFUND 908 Class Injury withdraw	-33.75
	ADP Payroll Processing Acct.#00...	CA22: Payroll Processing	-947.00
	Annuvia	RA23: AED Management Program Renewal	-299.98
DEBIT	AT&T U-Verse #117-052-202	CA05: Fast Speed Internet: Acct #117-052-202	-77.82
DEBIT	AT&T U-Verse #117-052-204	CA05: Fast Speed Internet: Acct #117-052-204	-62.82
	AT&T a/c 869-5640	CA05: Landline Acct #84786956402110	-669.35
	Bella Consulting Group, LLC	CA21: Equity Consultant Invoice# 223008	-135.00
	Bozeman Construction	CA13a/p: 908 Seward Front Door Replacement	-7,073.72
	Brown, Anne	C105: REFUND - Imaginary Game	-475.00
DEBIT	Chase Paymentech	CA06: Chase Paymentech Fees	-785.05
	Chorowsky, Ilan	C105: REFUND - Imaginary Games	-55.00
	CITGO	RA12: Gas Invoice: 91039154	-840.29
DEBIT	City of Evanston Water Dept. 909...	CA05: Water@ 908 Seward St.	-413.83
DEBIT	COMCAST	CA05: Internet@ 1111 South Blvd: Account #8771 10 135 1142175	-240.99
DEBIT	ComEd a/c 152-137-3009	CA05: Electric@ 1w Calley	-45.90
DEBIT	ComEd a/c 158-313-2031	CA05: Electric@ 141 Elmwood Ave	-7.69
DEBIT	ComEd a/c 303-349-2002	CA05: Electric@ 908 Seward	-302.45
DEBIT	ComEd a/c 303-360-1001	CA05: Electric@ 1111 South Blvd.	-68.39
DEBIT	ComEd a/c 303-360-2008	CA05: Electric@ 1115 South Blvd.	-142.57
DEBIT	ComEd a/c 311-727-0008	CA05: Electric@ 709 Reba Place	-25.38
	Esther Jones*	RA23: Concerts on the Ridge 08/16/2023	-400.00
	Evanston Soccer Association	RA24: Soccer Schools Spring 2023	-2,000.00
	Fresh Prints of Evanston	RA23: T-shirts Invoice #0000563	-201.00
	Great America	CA05: Phone	-105.84
	Haberl, Betsy	C105: REFUND - Imaginary Games	-475.00
	Hinckley Springs-DS Waters Co...	CA06: Office Water Acct# 1651 5872 5335 83	-48.95
DEBIT	Illinois Municipal Retirement Fun...	IA19ap: Rosinski Accelerated Payment	-6,199.63
DEBIT	Illinois Municipal Retirement Fun...	C222: July 2023 Deposit	-1,290.65
	Imaginary Services, LLC	RA24: Partner Program After school Fall 2023 Inv #00262	-20,900.00
	IncrediFlix Inc.	RA23: Partner Camp INV: 1441 Summer 2023	-3,965.00
	Jutta & the Hi-Dukes	RA23: Concerts on the Ridge 08/23/2023	-450.00
	Language in Action	RA24: Spanish Lessons	-230.00
	Lemoi Ace Hardware	RA14: Acct# 181700	-419.78
	Local Government Health Plan C...	CA08: Employee Health Insurance August	-5,646.00
	LRS	RA14: Trash Removal - Cust # 54404.1	-359.56
	Meltzer, Purtill & Stelle LLC	CA09: Legal Fees	-552.50
	Michael Charles	RA23: Concerts on the Ridge 08/30/2023	-500.00
DEBIT	Nicor Gas a/c 30-47-90-9630 4	CA05: Gas@ 908 Seward St. Rear House - July	-54.87
DEBIT	Nicor Gas a/c 31-03-84-0000 3	CA05: Gas@ 908 Seward St.	-57.14
DEBIT	Nicor Gas a/c 91-71-84-0000 4	CA05: Gas@ 1115 S. Blvd	-57.14
	Olarimbo, Tracy	C105: REFUND - Cancelled Camp	-90.00
	Roberts, Jennifer	C105: REFUND - Imaginary Games	-550.00
	Sallee, Natalie*	RA23: REIMBURSEMENT - Camp Staff Lunch	-38.39
	Sallee, Natalie*	RA23: REIMBURSEMENT - Fourth of July Races	-17.71
	Seesawat, Sarin	RA55: Fall/Winter 2023-2024 Brochures (Quantity 10,415)	-8,865.30
	Staples	CA06: Invoice #8071097048	-239.44
	Two Brothers Heating Cooling	CA13: Invoice #5023	-4,480.00
	Verizon Wireless	RA23: Acct# 980513682-0001: Inv #9939845312	-80.50
Total 2010 · A/P-Corporate			-70,976.38
<b>C222 · IMRF (Paid by Employee)</b>			
DEBIT	Illinois Municipal Retirement Fun...	Employee Contribution for Rodas, Cruz, Hower, Lopez & Sallee	1,069.60
Total C222 · IMRF (Paid by Employee)			1,069.60
<b>C105 · Program Revenue</b>			
	Adams, Vera	REFUND Core Stretch & Strength, Cust. injury can no longer participate	33.75
	Brown, Anne	REFUND - Imaginary Games - Cannot attend	475.00
	Chorowsky, Ilan	REFUND - Imaginary Games - Cannot attend	475.00
	Chorowsky, Ilan	PAYMENT- Imaginary Games Tuesdays Fall Registration	-420.00
	Haberl, Betsy	REFUND - Imaginary Games - Cannot attend	475.00
	Olarimbo, Tracy	REFUND - Cancelled Mini Basketball Camp	90.00
	Roberts, Jennifer	REFUND - Imaginary Games - Double registered	550.00
Total C105 · Program Revenue			1,678.75
<b>RA23 Program Supplies</b>			
	Annuvia	AED Program Management renewal annual	299.98
	Esther Jones*	Concerts on the Ridge 08/16/2023	400.00

08/09/23

## Ridgeville Park District - General Account

## Bills Detailed Report

August 10, 2023

Num	Name	Memo	Amount
	Fresh Prints of Evanston	Summer camp staff shirt reprints - Invoice #0000563	201.00
	IncrediFlix Inc.	Inv: 1441 Summer 2023 Partner Camp	3,965.00
	Jutta & the Hi-Dukes	Concerts on the Ridge 08/23/2023	450.00
	Michael Charles	Concerts on the Ridge 08/30/2023	500.00
	Sallee, Natalie*	REIMBURSEMENT - Camp Staff lunch for Saturday Event	38.39
	Sallee, Natalie*	REIMBURSEMENT - Fourth of July Races Donuts	17.71
	Verizon Wireless	Invoice #9939845312 Cell Phone Monthly Charges for Sallee	80.50
Total RA23 Program Supplies			5,952.58
<b>RA24 Partner Programs</b>			
	Evanston Soccer Association	Spring 2023 Soccer Schools	2,000.00
	Imaginary Services, LLC	Invoice # 00262 First Payment of Two - Afterschool Fall 2023	20,900.00
	Language in Action	Spanish lessons for Kids Session I-B (June 13-July 6)	46.00
	Language in Action	Zoom Spanish lessons for Adults Session I-A (June 13-July 11)	92.00
	Language in Action	Spanish lessons for Kids Session II-B (July 13-August 3)	46.00
	Language in Action	Zoom Spanish lessons for Adults Session II-A (July 18-August 8)	46.00
Total RA24 Partner Programs			23,130.00
<b>6999 - Uncategorized Expenses</b>			
	Lemoi Ace Hardware	RA14: Acct# 181700	159.77
	Seesawat, Sarin	RA55: Fall/Winter 2023-2024 Brochures (Quantity 10,415)	6,335.01
	Two Brothers Heating Cooling	CA13: Invoice #5023	4,100.00
Total 6999 - Uncategorized Expenses			10,594.78
<b>CA05 - Utilities</b>			
DEBIT	AT&T U-Verse #117-052-202	Fast Speed Internet   Account #117-052-202	77.82
DEBIT	AT&T U-Verse #117-052-204	Fast Speed Internet   Account #117-052-204	62.82
	AT&T a/c 869-5640	Office Phone Lines June and late fee Invoice 847869564007	338.38
	AT&T a/c 869-5640	Office Phone Lines July. Current Invoice 847869564007 is incorrect	330.97
DEBIT	City of Evanston Water Dept. 909...	Water@ 908 Seward St. 05/01/2023-07/01/2023	413.83
DEBIT	COMCAST	Account #8771 10 135 1142175 - 07/18-08/17/23	240.99
DEBIT	ComEd a/c 152-137-3009	1w Calley Service: July	45.90
DEBIT	ComEd a/c 158-313-2031	141 Elmwood Ave. Service: July	7.69
DEBIT	ComEd a/c 303-349-2002	908 Seward Service : July	302.45
DEBIT	ComEd a/c 303-360-1001	1111 South Blvd. Service: JuLY	68.39
DEBIT	ComEd a/c 303-360-2008	1115 South Blvd. Service: July	142.57
DEBIT	ComEd a/c 311-727-0008	709 Reba Place Service: July	25.38
	Great America	Avaya Phones for Office	105.84
DEBIT	Nicor Gas a/c 30-47-90-9630 4	Gas@ 908 Seward St Rear House - July	54.87
DEBIT	Nicor Gas a/c 31-03-84-0000 3	Gas@ 908 Seward St.: July	57.14
DEBIT	Nicor Gas a/c 91-71-84-0000 4	Gas@ 1115 S. Blvd., Kamen Park Field House: July	57.14
Total CA05 - Utilities			2,332.18
<b>CA06 - Office Supplies &amp; Expenses</b>			
DEBIT	Chase Paymentech	Chase Paymentech Fees	785.05
	Hinckley Springs-DS Waters Co...	Office Water Acct# 1651 5872 5335 83	48.95
	Staples	Invoice #8071097048 - Pens, wall files, large wall calendar, paper towels	239.44
Total CA06 - Office Supplies & Expenses			1,073.44
<b>CA08 - Employee Health Insurance</b>			
	Local Government Health Plan C...	Rodas, Marlon	1,504.00
	Local Government Health Plan C...	Cruz, Marcos	1,319.00
	Local Government Health Plan C...	Sallee, Natalie	1,319.00
	Local Government Health Plan C...	Lopez, Felipe	1,504.00
Total CA08 - Employee Health Insurance			5,646.00
<b>CA09 - Attorney Fees &amp; Expense</b>			
	Meltzer, Purtill & Stelle LLC	Fee for legal communication - Inv 302786	552.50
Total CA09 - Attorney Fees & Expense			552.50
<b>CA13 - Building Maintenance &amp; Repair</b>			
	Lemoi Ace Hardware	Inv# 285230 - trash bags	11.98
	Lemoi Ace Hardware	Inv# 285316 - lock	81.80
	Lemoi Ace Hardware	Inv# 285388 - keys	32.64
	Lemoi Ace Hardware	inv# 285654 - cleaning supplies	50.61

Ridgeville Park District - General Account

**Bills Detailed Report**

August 10, 2023

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Num	Name	Memo	Amount
	Lemoi Ace Hardware	Inv# 285848 - nuts/bolts	44.82
	Lemoi Ace Hardware	Inv# 285994 - stair treads	38.16
	Two Brothers Heating Cooling	Invoice #5023 Installed new AC Unit in Kamen Fieldhouse	380.00
Total CA13 · Building Maintenance & Repair			640.01
<b>CA13a/p · Building Maintenance &amp; Repair*</b>			
	Bozeman Construction	908 Seward Front Door Replacement Labor	7,073.72
Total CA13a/p · Building Maintenance & Repair*			7,073.72
<b>CA21 · Board Development Activities</b>			
	Bella Consulting Group, LLC	Equity Consultant Invoice# 223008	135.00
Total CA21 · Board Development Activities			135.00
<b>CA22 · Payroll Processing Expense</b>			
	ADP Payroll Processing Acct.#00...	Processing Charges for 07/07/2023, Additional cycle for late timecards	477.40
	ADP Payroll Processing Acct.#00...	Processing Charges for 07/21/2023	282.70
	ADP Payroll Processing Acct.#00...	Workforce Now - HR Assist	186.90
Total CA22 · Payroll Processing Expense			947.00
<b>IA19a/p · III Municipal Retirement Fund*</b>			
DEBIT	Illinois Municipal Retirement Fun...	Employer Contribution to Rosinski for FY2022/2023 accelerated payme...	6,199.63
DEBIT	Illinois Municipal Retirement Fun...	Employer Contribution for Rodas, Cruz, Hower, Lopez & Sallee	221.05
Total IA19a/p · III Municipal Retirement Fund*			6,420.68
<b>RA12 · Vehicle Maintenance &amp; Repair</b>			
	CITGO	Gas - July 2023	840.29
Total RA12 · Vehicle Maintenance & Repair			840.29
<b>RA14 · Playground Maintenance Mat.</b>			
	LRS	Garbage Pickup: Monthly Charge Inv#5383323 (Service for 07/01-07/31...	192.28
	LRS	Garbage Pickup: Monthly Charge Inv#5412649 (Service for 08/01-08/31...	167.28
Total RA14 · Playground Maintenance Mat.			359.56
<b>RA55 · Program Promotion &amp; Rec Expense</b>			
	Seesawat, Sarin	Brochure Design and Production	16.75
	Seesawat, Sarin	Fall/Winter 2023-4 Brochures (Quantity 10,415)	47.24
	Seesawat, Sarin	Carrier route Postage (Mailing to 10,165 addresses)	2,236.30
	Seesawat, Sarin	Carrier route postal presort	130.00
	Seesawat, Sarin	Carrier route set up fee	100.00
Total RA55 · Program Promotion & Rec Expense			2,530.29
<b>TOTAL</b>			<b>0.00</b>



08/08/23

Ridgeville Park District  
Petty Cash Summary  
August 10, 2023

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	<b>TOTAL</b>
Amazon.com	-139.00
APPLE, INC.	-19.98
Dollar General	-14.61
GoDaddy	-93.05
IPRA - Illinois Park & Recreation Assoc.	-180.00
Johnny's Seeds	-204.49
Mail Chimp	-47.00
National Recreation and Park Association	-180.00
Office Depot	-194.38
Pizza Hut	-271.66
Sam's Club	-772.85
Shell	-8.57
<b>TOTAL</b>	<b><u>-2,125.59</u></b>

08/08/23

**Ridgeville Park District**  
**Petty Cash Details**  
**August 10, 2023**

Num	Name	Memo	Amount
<b>2030 · A/P-Petty Cash - Debit</b>			
DEBIT	Sam's Club	RA23ap: Camp Supplies	-117.42
DEBIT	Office Depot	CA06: Office Chair for M. Rodas	-194.38
DEBIT	Sam's Club	RA23: Camp Supplies	-121.96
DEBIT	Amazon.com	CA06: Yearly Membership Fee	-139.00
DEBIT	Johnny's Seeds	RA23: Seeds for YGT	-204.49
DEBIT	Sam's Club	RA23: Camp Supplies	-115.06
DEBIT	GoDaddy	CA06: Domain Renewal	-21.17
DEBIT	Sam's Club	RA23: Camp Supplies	-102.24
DEBIT	GoDaddy	CA06: Microsoft 365 Email Essentials	-71.88
DEBIT	Mail Chimp	CA06: Monthly Fee for over 2000 patron emails	-47.00
DEBIT	APPLE, INC.	CA06: iCloud Storage	-9.99
DEBIT	Sam's Club	RA23: Camp Supplies	-124.42
DEBIT	Dollar General	RA23: Tball/Soccer Party Supplies	-14.61
DEBIT	Sam's Club	RA23: Camp Supplies	-66.16
DEBIT	National Recreation and Park ...	CA06: Professional Membership Dues	-180.00
DEBIT	Sam's Club	RA23: Camp Supplies	-125.59
DEBIT	Pizza Hut	RA23: Pizza Party Pizzas	-95.88
DEBIT	Shell	RA23: Party Supplies	-8.57
DEBIT	APPLE, INC.	CA06: iCloud Storage	-9.99
DEBIT	Pizza Hut	RA23: Pizza Party Pizzas	-63.92
DEBIT	Pizza Hut	RA23: Pizza Party Pizzas	-111.86
DEBIT	IPRA - Illinois Park & Recreatio...	CA06: Job Listing Office/Accounts Manager	-180.00
Total 2030 · A/P-Petty Cash - Debit			-2,125.59
<b>RA23 Program Supplies</b>			
DEBIT	Sam's Club	Snacks for Summer Camp	121.96
DEBIT	Johnny's Seeds	Fall planting for Elks, Wildflowers for Signs and fence line	204.49
DEBIT	Sam's Club	Snacks for Summer Camp	115.06
DEBIT	Sam's Club	Snacks for Summer Camp	102.24
DEBIT	Sam's Club	Snacks for Summer Camp	124.42
DEBIT	Dollar General	Plates and Cups	14.61
DEBIT	Sam's Club	Snacks for Summer Camp	66.16
DEBIT	Sam's Club	Snacks for Summer Camp	125.59
DEBIT	Pizza Hut	T-ball Pizza Party	95.88
DEBIT	Shell	soda and Ice for camp staff	8.57
DEBIT	Pizza Hut	Camp Staff Pizza Party	63.92
DEBIT	Pizza Hut	Soccer Pizza Party	111.86
Total RA23 Program Supplies			1,154.76
<b>RA23a/p Program Supplies</b>			
DEBIT	Sam's Club	Snacks for Summer Camp	117.42
Total RA23a/p Program Supplies			117.42
<b>CA06 · Office Supplies &amp; Expenses</b>			
DEBIT	Office Depot	Office Chair for M. Rodas	194.38
DEBIT	Amazon.com	Annual Prime Membership Fee	139.00
DEBIT	GoDaddy	Annual .org domain renewal	21.17
DEBIT	GoDaddy	Annual Microsoft 365 Email Essentials	71.88
DEBIT	Mail Chimp	Email Integration for prpgrams	47.00
DEBIT	APPLE, INC.	iCloud Storage	9.99
DEBIT	National Recreation and Park ...	Training and Events for M. Rodas	180.00
DEBIT	APPLE, INC.	iCloud Storage July	9.99
DEBIT	IPRA - Illinois Park & Recreatio...	Job Listing Office/Accounts Manager	180.00
Total CA06 · Office Supplies & Expenses			853.41
<b>TOTAL</b>			<b>0.00</b>

Date: 08/8/23

To: Board of Commissioners

From: Marlon Rodas

Subject: Monthly Report

- The past month we have seen our summer camps conclude and we are now hosting partner camps. We also hosted Purple Line Play Adventure at Kay Lee Tot Lot over the summer. Hundreds of children enjoyed the program. We will transition into Ridgeville fall classes in September. Natalie will update you on other activities and special events in her report.
- The maintenance crew has been busy with all the above and the usual park upkeeps including, mowing, trimming, picking up and special events from the City of Evanston, and Concerts in the Park here at Seward.
- We purchased and installed a new A.C unit for Kamen Field House last month. Our old A.C unit was needing constant repairs and maintenance becoming a safety concern for our summer camps.
- Our Kubota representative informed me that there is a \$5,017 increase to our original quote due to supply chain issues bringing the updated quote to \$29,874.00.



9525 W. Irving Park Road  
 Schiller Park, IL 60176  
 847-678-9525  
 RussoPower.com

Sales Quote  
 SQ10094890

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*approved 4/14/22*

**Bill-to**  
 Ridgeville Park District  
 Brian Rosinski  
 908 Seward Street  
 Evanston, IL 60202-2809

**Ship-to**  
 Ridgeville Park District  
 Brian Rosinski  
 908 Seward Street  
 Evanston, IL 60202-2809

**Quote Details**  
 Customer ID 1009597  
 Customer PO  
 Sales Rep Eddie Castellanos  
 Document Date 2/23/2022  
 Shipment Method Delivery  
 Terms Net 45 Days

Item No.	Description	Qty	List Price	Unit Price	Line Amount
RTV-X1100CWL-HKUB	Uv Worksite / Cab / Hdws Tires / Bed Liner	1	22,549.00	18,600.00	18,600.00
V5289KUB	Front Quick Hitch And Subframe	1	1,169.00	650.00	650.00
V5272KUB	Auxiliary Hydraulic Pump - D1105	1	529.00	500.00	500.00
V5233KUB	3Rd Function Hydraulic Valve Upgrade Kit	1	419.00	300.00	300.00
V5232AKUB	Hydraulic Valve Kit / 2-Function	1	2,909.00	1,900.00	1,900.00

*See attached*

*# 21,950  
 # 2,927  
 # 24,857*

**Save 5% with Preseason Parts Promo!**

Get 5% off in-store parts purchases of \$500 or more.\* Plan ahead for the spring season and start stocking your shop now! \*Excludes oil, engines, and special-order parts. Promotion valid February 1 -28, 2022.

Prices reflected on this quote are valid for 7 days

Signature: *Brian Rosinski* *4/19/22*  
 BRIAN ROSINSKI Director

Subtotal 21,950.00  
 Tax 0.00  
 Total 21,950.00



9525 W. Irving Park Road  
 Schiller Park, IL 60176  
 847-678-9525  
 RussoPower.com

**Sales Quote**  
**SQ10098282**

**Bill-to**

Ridgeville Park District  
 Brian Rosinski  
 908 Seward Street  
 Evanston, IL 60202-2809

**Ship-to**

Ridgeville Park District  
 Brian Rosinski  
 908 Seward Street  
 Evanston, IL 60202-2809

**Quote Details**

**Customer ID** 1009597  
**Customer PO**  
**Sales Rep** Eddie Castellanos  
**Document Date** 3/29/2022  
**Shipment Method** Delivery  
**Terms** Net 45 Days

Item No.	Description	Qty	List Price	Unit Price	Line Amount
V5291KUB	72" V-Plow Front Blade	1	3,489.00	2,927.00	2,927.00

**Will we see you in Hainesville?**

April 9th: In-Person Auction – Bidding starts at 8am!

[www.russopower.com/spring-used-auction](http://www.russopower.com/spring-used-auction)

Prices reflected on this quote are valid for 7 days

Signature : Brian Rosinski 4/19/22  
 BRIAN ROSINSKI DIRECTOR

<b>Subtotal</b>	<b>2,927.00</b>
<b>Tax</b>	<b>0.00</b>
<b>Total</b>	<b>2,927.00</b>



9525 W. Irving Park Road  
 Schiller Park, IL 60176  
 (847) 678-9525  
 RussoPower.com

**Sales Quote**  
**SQ20026600**



**Bill-to**

Ridgeville Park District  
 Brian Rosinski  
 908 Seward Street  
 Evanston, IL 60202-2809  
 United States

**Ship-to**

Ridgeville Park District  
 Brian Rosinski  
 908 Seward Street  
 Evanston, IL 60202-2809  
 United States

**Sales Quote Details**

**Customer ID** 1009597  
**Customer PO** BRIAN  
**Sales Rep** Jay Glaviano  
**Document Date** 7/12/2023  
**Shipment Method** Deliver  
**Terms** Net 45 Days

Item No.	Description	Qty	List Price	Unit Price	Line Amount
RTV-X1100CWL-HKUB	Uv Worksite / Cab / Hdws Tires / Bed Liner	1	25,899.00	22,315.00	22,315.00
V5289KUB	Front Quick Hitch And Subframe	1	1,349.00	975.00	975.00
V5272KUB	Auxiliary Hydraulic Pump - D1105	1	589.00	430.00	430.00
V5233KUB	3Rd Function Hydraulic Valve Upgrade Kit	1	489.00	355.00	355.00
V5232AKUB	Hydraulic Valve Kit / 2-Function	1	3,339.00	2,410.00	2,410.00
V5291KUB	72" V-Plow Front Blade	1	3,999.00	2,889.00	2,889.00
SERVSUBLET	Service Sublet Labor	1	1,000.00	500.00	500.00

\$5,017

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...millions of pros have counted on ECHO for decades! Discover how ECHO can power your productivity with the innovative technology used in their gas & battery-powered equipment at [www.RussoPower.com/echo-fleet](http://www.RussoPower.com/echo-fleet)

Prices reflected on this quote are valid for 7 days

Signature : \_\_\_\_\_



<b>Subtotal</b>	<b>29,874.00</b>
Tax	0.00
<b>Total</b>	<b>29,874.00</b>

Date: August 8, 2023  
To: Board of Commissioners  
From: Natalie Sallee  
Subject: Monthly Report

### **Summer Camp/Sports Wrap-Up**

Summer camps, including our Summer Story Workshops, and our summer sports finished at the end of July. I am very grateful to our summer staff and directors, Youth in the Parks staff, and coaches for another wonderful season. We ended camp with a party, including games, snacks, and a performance by a camper's band!

### **Youth Grow Team Wrap-Up**

The Youth Grow Team has finished their season and they did a beautiful job at Elks and Ridgeville Parks again this year. They presented their work to invited guests on August 1<sup>st</sup>. Laura Downey will now be working with volunteers to complete the fall harvesting and prepare for the next grow season.

### **Partner Camps**

This August, we are hosting camps from The Imaginary Game, IncrediFlix, and (hopefully) Play-Well TEKnologies. We canceled our Mini Basketball Camp and Let's Craft It! Due to low registration, and the Lego camps next week are TBD pending registration.

### **Concerts on the Ridge**

Concerts continue to be a success. This month, we can look forward to performances by Los Perros Cubanos, Esther Williams, Jutta & the Hi-Dukes, and Michael Charles. Marlon coordinated a drone videographer to make a recording of a concert and it turned out terrific! You can find that on our social media.

### **Studio 908 Fall Classes/Partner Classes**

Fall/winter brochures are now out and in homes. Our first session of fall classes begin August 27<sup>th</sup> and registration is looking good so far. We also welcome back The Imaginary Game, Evanston Soccer School, Language in Action, and Avalon Theatre Club. Starting this fall, we also welcome new partnerships with Young Rembrandts Drawing Classes, Rhythm Revolution, Kazahaya Dojo Modern Self Defense, and SWHET Sports Camps.

**NOTABLE ACTIVITY:**

Cook County announced that the final installment of 2022 property tax bills will be going out 4 months late. They will be available and mailed November 1 and due by December 1. This means that approximately \$360,000 of monies the District was expecting to receive this month (August) will not be arriving until December. Cash balances at Chase bank are insufficient to pay bills during this delay so the Treasurer must transfer monies from investment relationships to avoid overdrawing the accounts at Chase. The District should conserve cash reserves by deferring and limiting expenditures during this period.

Audit representatives from Sikich have scheduled their annual on-site visit for the dates of September 20 through 22. Office staff and the Treasurer will be available during this time to answer their questions and provide documentation to them. Sikich will contact Commissioners to complete questionnaires and other information required as part of the audit / financial reporting process. It is VITALLY important their requests be PROMPTLY responded to so as to not delay the completion of the financial reports and enable the timely filing of required financial information to the State of Illinois and Cook County.

The Treasurer has met with the Executive Director a few times to facilitate further development of the budget for the new fiscal year. The budget will be finalized in late August and provided to the District's attorney to prepare the Appropriations Ordinance, which must be passed by the Commissioners in September and then filed by the attorney with Cook County.

**DISCUSSION / GUIDANCE:**

First, some background: The District has had a long-standing banking relationship with U.S. Bank that pre-dates the present Treasurer's hire date. In general, the District has had relationships with multiple banks with offices within the boundaries of the District or Evanston, overall, to spread around investment balances when a relationship with a single, local institution was near the FDIC limit of \$250,000. The relationship with U.S. Bank has been problematic at times – particularly when signers for the account need updating. Most recently, the Treasurer and the Executive Director tried to visit the U.S. Bank office on Howard Street (west of Asbury) to update the signers to remove Brian and add Marlon. The offices were closed with signage redirecting customers to the Skokie office near McCormick and Dempster. Gerry and Marlon visited that branch and had to wait a good half hour to meet with a banker to discuss the needs to change the signers. The banker was unable to handle the request to change signers because he needed to consult with other divisions of the bank that are familiar with the requirements of governmental accounts – and staff in the other division were not available at that moment to assist. He committed to get back to Gerry and Marlon in a few days. He didn't. Efforts to follow up have been unsuccessful as the banker has been non-responsive. To date, we've been unsuccessful updating the signers at U.S. Bank.

In a related, but separate line of discussion, on August 8, news outlets reported that Moody's is reviewing the credit rating for several major banks. U.S. Bank is on the list.

The Treasurer has long been of the opinion the District could operate well without the U.S. Bank relationship. Until relatively recently, nearly \$250,000 was held at U.S. Bank. During last year's property tax revenue delays, the relationship account balance was reduced to fund the daily operations of the District. It has not been replenished. Currently less than \$50,000 is held at U.S. Bank. Money needs to be moved from investment accounts to Chase to fund the operating shortfall until property tax revenue arrives in December.

Would any Commissioners be opposed to the Treasurer drawing down the balance at U.S. Bank to zero and closing the account relationship? Note: Indirectly, U.S. Bank would still be involved with investment monies through the Illinois Funds relationship. The Illinois Funds uses U.S. Bank Funds Services.

**MONTHLY REPORTS / KEY INDICATORS:**

None of the regular financial reports are available to distribute this month.

Until the accounting process for June is completed in late August, reports are unavailable. Financial accounting for the fiscal year ending June 30, 2023 (FYE23) will be completed after commissioners approve bills at the July and August board meetings. This is the nature of the process. Some of the bills received and paid in July and August are for goods and services purchased in June. Also, a number of adjusting accounting entries are made at fiscal year-end. Once the accounting process for June is complete, reports are available and distributed to the commissioners. A copy is also provided to the audit / accounting firm to enable them to begin their process of producing the ACFR (Annual Certified Financial Report) with a goal of completing, presenting and filing the report by the end of December, as required by law.

Preliminary results appear to suggest the year will likely be ending with an unappropriated surplus in the neighborhood of \$30,000 to \$50,000 versus a plan for a \$118,000 shortfall, creating an unwanted variance of somewhere in the range of \$130,000 to \$160,000. While the budget planning for the new year must incorporate this unwelcome complication, the delays in receiving property tax revenues makes the task even more challenging due the compressed timeframe it creates for aggressively spending the accumulated surplus in a responsible fashion.



**RIDGEVILLE PARK DISTRICT  
SUMMARY**

TENTATIVE BUDGET - FISCAL YEAR BEGINNING JULY 1, 2023 - ENDING JUNE 30, 2024

		<b>2022/2023</b>	<b>2023/2024</b>
		<b>Budget</b>	<b>Proposed</b>
<b>GENERAL CORPORATE FUND</b>			
CA1	Part Time Wages	\$ 38,850	\$ 18,000
CA3	Administrative Salaries	\$ 114,850	\$ 158,000
CA5	Utilities	\$ 33,000	\$ 32,000
CA6	Office Supplies & Equipment	\$ 12,000	\$ 18,000
CA8	Employee Health Insurance	\$ 73,600	\$ 80,000
CA9	Attorney Fees & Expenses	\$ 14,000	\$ 17,000
CA10	Auditing Expenses	\$ 9,700	\$ 9,900
CA13	Facilities Repairs & Maintenance	\$ 28,500	\$ 24,000
CA16	Employee Benefits - 403B	\$ 3,500	\$ -
CA21	Board Development Activities	\$ 24,000	\$ 28,500
CA22	Payroll Processing Expense	\$ 9,000	\$ 8,000
CA51	Capital Improvements To Facilities	\$ 17,500	\$ 17,000
CA53	Property Casualty Insurance	\$ 14,500	\$ 15,000
<b>TOTAL GENERAL FUND</b>		<b>\$ 393,000</b>	<b>\$ 425,400</b>
<hr/>			
		<b>2022/2023</b>	<b>2023/2024</b>
		<b>Budget</b>	<b>Proposed</b>
<b>RECREATION FUND</b>			
RA12	Vehicles & Equipment Expenses	\$ 20,500	\$ 44,000
RA14	Playground & Parks Repairs & Maint.	\$ 28,000	\$ 32,000
RA17	Capital Outlays - Playground & Parks	\$ 32,000	\$ 18,000
RA23	Program Supplies	\$ 23,500	\$ 21,000
RA24	Partner Programs	\$ 115,000	\$ 115,000
RA31	Part-Time Wages	\$ 31,500	\$ 50,100
RA34	Program Wages	\$ 131,500	\$ 143,000
RA37	Maintenance Wages	\$ 113,000	\$ 120,000
RA38	Recreation Administration Salary	\$ 47,300	\$ 62,500
RA49	Intergovernmental Transfer - After School Program	\$ 12,000	\$ -
RA55	Program Promotion Expenses	\$ 22,000	\$ 29,000
<b>TOTAL RECREATION FUND</b>		<b>\$ 576,300</b>	<b>\$ 634,600</b>
<hr/>			
		<b>2022/2023</b>	<b>2023/2024</b>
		<b>Budget</b>	<b>Proposed</b>
<b>LIABILITY INSURANCE FUND</b>			
LA07	Unemployment Insurance	\$ 2,000	\$ 3,000
LA15	Worker's Compensation Insurance	\$ 8,500	\$ 10,000
LA24	Liability Insurance	\$ 11,500	\$ 12,000
<b>TOTAL LIABILITY INSURANCE FUND</b>		<b>\$ 22,000</b>	<b>\$ 25,000</b>
<hr/>			
		<b>2022/2023</b>	<b>2023/2024</b>
		<b>Budget</b>	<b>Proposed</b>
<b>CAPITAL IMPROVEMENT PROJECTS FUND</b>			
C600	Capital Projects Spending	\$ 95,000	\$ 52,800
<b>TOTAL CAPITAL PROJECTS FUND</b>		<b>\$ 95,000</b>	<b>\$ 52,800</b>

**RIDGEVILLE PARK DISTRICT  
General Fund Line Items**

TENTATIVE BUDGET - FISCAL YEAR BEGINNING JULY 1, 2023 - ENDING JUNE 30, 2024

<b>CA1</b>	<b>LINE ITEM</b>	<b>PART TIME WAGES</b>		
	Corporate Secretary		\$ 4,300	
	Corporate Treasurer		\$ 10,300	
	Office: Miscellaneous	Board Meeting Minute Taker	\$ 2,500	
	Misc	(round up to nearest \$500)	\$ 900	
<b>CA1</b>	<b>TOTAL</b>	<b>PART TIME WAGES</b>		<b>\$ 18,000</b>
<b>CA3</b>	<b>LINE ITEM</b>	<b>ADMINISTRATIVE SALARIES</b>		
	Director of Parks & Recreation	Current \$92,000 + 6%	\$ 97,520	
	Office Manager	Salary \$60,000	\$ 60,000	
	Misc	(round up to nearest \$500)	\$ 480	
<b>CA3</b>	<b>TOTAL</b>	<b>ADMINISTRATIVE SALARIES</b>		<b>\$ 158,000</b>
<b>CA5</b>	<b>LINE ITEM</b>	<b>UTILITIES</b>		
	Telephone			
	Internet			
	Water			
	Electricity			
	Heating Gas			
<b>CA5</b>	<b>TOTAL</b>	<b>UTILITIES</b>	\$ 32,000	<b>\$ 32,000</b>
<b>CA6</b>	<b>LINE ITEM</b>	<b>OFFICE SUPPLIES &amp; EQUIPMENT</b>		
	Legal Notices, Ads, Listings		\$ 1,000	
	Letterhead, Forms, Time Cards		\$ 1,750	
	Paper, Pads, Envelopes		\$ 1,750	
	Computer Needs	PC's for comm asst, pgm director ... & camera	\$ 5,500	
	Credit Card Processing Fees		\$ 6,000	
	Postage		\$ 1,000	
	Other	staff clothing	\$ 1,000	
	Miscellaneous	(Rounding adjustment)	\$ -	
<b>CA6</b>	<b>TOTAL</b>	<b>OFFICE SUPPLIES &amp; EQUIPMENT</b>		<b>\$ 18,000</b>
<b>CA8</b>	<b>LINE ITEM</b>	<b>EMPLOYEE HEALTH INSURANCE</b>		
	Director of Parks & Recreation	\$1,319	\$ 15,828	
	Program Director	\$1,319	\$ 15,828	
	Office Manager	\$1,319	\$ 15,828	
	Maintenance Foreman	\$1,319	\$ 15,828	
	Maintenance Crew	\$1,319	\$ 15,828	
	Miscellaneous	(Rounding Adjustment)	\$ 860	
<b>CA8</b>	<b>TOTAL</b>	<b>EMPLOYEE HEALTH INSURANCE</b>		<b>\$ 80,000</b>
<b>CA9</b>	<b>LINE ITEM</b>	<b>ATTORNEY FEES &amp; EXPENSES</b>		
	Attorney Fees		\$ 17,000	
<b>CA9</b>	<b>TOTAL</b>	<b>ATTORNEY FEES &amp; EXPENSES</b>		<b>\$ 17,000</b>
<b>CA10</b>	<b>LINE ITEM</b>	<b>AUDITING EXPENSES</b>		
	Annual Audit by Sikich		\$ 9,900	
<b>CA10</b>	<b>TOTAL</b>	<b>AUDITING EXPENSES</b>		<b>\$ 9,900</b>

**RIDGEVILLE PARK DISTRICT  
General Fund Line Items**

TENTATIVE BUDGET - FISCAL YEAR BEGINNING JULY 1, 2023 - ENDING JUNE 30, 2024

<b>CA13</b>	<b>LINE ITEM</b>	<b>FACILITIES REPAIRS &amp; MAINTENANCE</b>		
	Community House / Garage / Art Studio		\$	7,000
	Door Repair		\$	1,000
	Locks / Plumbing Maintenance		\$	1,000
	Furnace Maintenance		\$	1,500
	Air Conditioner		\$	1,000
	Tools		\$	500
	Carpet Cleaning		\$	500
	Repairs, Trim, Paint		\$	1,500
	Studio Floor Maintenance		\$	1,000
	Lights		\$	1,000
	Kamen Field House	Gutters	\$	2,000
	Garage Maintenance	(1111 S Blvd) Shelves, Storage	\$	2,000
	Concrete / Asphalt	Repair / Concrete needs	\$	1,500
	Website	Maintenance / Update / Upkeep	\$	2,000
	Miscellaneous	(rounding factor)	\$	500
<b>CA13</b>	<b>TOTAL</b>	<b>FACILITIES REPAIRS &amp; MAINTENANCE</b>		<b>\$ 24,000</b>
<b>CA16</b>	<b>LINE ITEM</b>	<b>EMPLOYEE BENEFITS - 403B</b>		
	Director of Parks & Recreation	Contribution - \$250/mo	\$	-
<b>CA16</b>	<b>TOTAL</b>	<b>EMPLOYEE BENEFITS - 403B</b>		<b>\$ -</b>
<b>CA21</b>	<b>LINE ITEM</b>	<b>BOARD DEVELOPMENT ACTIVITIES</b>		
	IAPD Membership	and IPRA Development	\$	2,000
	REDI Minute Taker		\$	1,500
	Equity/ Outreach		\$	10,000
	Strategic Planning		\$	10,000
	Board	Development / Conferences	\$	5,000
<b>CA21</b>	<b>TOTAL</b>	<b>BOARD DEVELOPMENT ACTIVITIES</b>		<b>\$ 28,500</b>
<b>CA22</b>	<b>LINE ITEM</b>	<b>PAYROLL PROCESSING EXPENSE</b>		
	ADP Processing		\$	8,000
<b>CA22</b>	<b>TOTAL</b>	<b>PAYROLL PROCESSING EXPENSE</b>		<b>\$ 8,000</b>
<b>CA51</b>	<b>LINE ITEM</b>	<b>CAPITAL IMPROVEMENTS TO FACILITIES</b>		
	908 Seward	Replace side door	\$	2,000
	Website Upgrades		\$	5,000
	908 Seward	Exit doors / Handicapped Entrance	\$	10,000
			\$	-
<b>CA51</b>	<b>TOTAL</b>	<b>CAPITAL IMPROVEMENTS TO FACILITIES</b>		<b>\$ 17,000</b>
<b>CA53</b>	<b>LINE ITEM</b>	<b>PROPERTY CASUALTY INSURANCE</b>		
	Property / Casualty		\$	15,000
<b>CA53</b>	<b>TOTAL</b>	<b>PROPERTY CASUALTY INSURANCE</b>		<b>\$ 15,000</b>
<b>GENERAL FUND GRAND TOTAL:</b>			<b>\$</b>	<b>425,400</b>

**RIDGEVILLE PARK DISTRICT  
Recreation Fund Line Items**

TENTATIVE BUDGET - FISCAL YEAR BEGINNING JULY 1, 2023 - ENDING JUNE 30, 2024

<b>RA12</b>	<b>LINE ITEM</b>	<b>VEHICLES &amp; EQUIPMENT EXPENSES</b>	
	Maintenance		\$ 2,000
	Dump Truck/Pick Up Truck	Plow for F250 + \$1000 safety lights	\$ 10,000
	Kubata Multi Use Vehicle Maint		\$ 500
	2 Riding Mowers		\$ 1,500
	Attachments / Lubrication		\$ 1,000
	Kubata Brush & Plow		\$ 4,000
	Oil, Diesel, Lubricants, Parts		\$ 1,000
	Aerator		\$ 15,000
	Fuel		\$ 9,000
<b>RA12</b>	<b>TOTAL</b>	<b>VEHICLES &amp; EQUIPMENT EXPENSES</b>	<b>\$ 44,000</b>
<b>RA14</b>	<b>LINE ITEM</b>	<b>PLAYGROUND &amp; PARKS REPAIRS &amp; MAINT.</b>	
	General park repairs		\$ 5,000
	Turf Maintenance, Woodchips		\$ 10,000
	Garden Plots & G2T		\$ 5,000
	Baseball Dirt/ Salt		\$ 1,500
	Water Fountains	Repairs	\$ 1,500
	Garden Plots rehab		\$ 5,000
	Play Equipment Parts / Sand		\$ 1,000
	Trash Removal		\$ 2,000
	Maint Crew Repair Seminars		\$ 1,000
<b>RA14</b>	<b>TOTAL</b>	<b>PLAYGROUND &amp; PARKS REPAIRS &amp; MAINT.</b>	<b>\$ 32,000</b>
<b>RA17</b>	<b>LINE ITEM</b>	<b>CAPITAL OUTLAYS - PLAYGROUND &amp; PARKS</b>	
	Brummel Park	Drinking Fountain install	\$ 5,000
	Brummel Park	Play Circuit Parts (1500)/Wood replace (2500)	\$ 4,000
	Elks Park	Fence Repairs	\$ 1,500
	Kamen Park East	Parts	\$ 1,000
	Kay Lee Tot Lot	Fence Repairs / parts	\$ 1,000
	Leider Park	Playground Equipment	\$ 1,500
	Various	Park Benches / slabs	\$ 2,500
	Ridgeville Park	Play Circuit Parts	\$ 1,500
<b>RA17</b>	<b>TOTAL</b>	<b>CAPITAL OUTLAYS - PLAYGROUND &amp; PARKS</b>	<b>\$ 18,000</b>
<b>RA23</b>	<b>LINE ITEM</b>	<b>PROGRAM SUPPLIES</b>	
	Studio 908	Yoga equipment, props, instruments, etc	\$ 2,000
	Sports Program	Nets / Balls / etc	\$ 2,000
	Camps	Snacks, T-Shirts and Crafts, etc.	\$ 6,500
	Special Events	Fall Frenzy, Earth Day, Block Party, Juneteenth, Concerts, Shakespear, Bike the Ridge, Elks	\$ 8,000
	Youth in the Parks	Playground equipment	\$ 2,500
<b>RA23</b>	<b>TOTAL</b>	<b>PROGRAM SUPPLIES</b>	<b>\$ 21,000</b>
<b>RA24</b>	<b>LINE ITEM</b>	<b>PARTNER PROGRAMS</b>	
	Partner Programs		\$ 115,000

**RIDGEVILLE PARK DISTRICT  
Recreation Fund Line Items**

TENTATIVE BUDGET - FISCAL YEAR BEGINNING JULY 1, 2023 - ENDING JUNE 30, 2024

<b>RA24</b>	<b>TOTAL</b>	<b>PARTNER PROGRAMS</b>	<b>\$ 115,000</b>
<b>RA31</b>	<b>LINE ITEM</b>	<b>PART-TIME WAGES</b>	
	Communications Assistant	20 hrs/wk @ \$23.65/hr	\$ 24,600
	Seasonal Maintenance	Sumer, Ice-Rink, etc	\$ 15,000
	Facility Maintenance	Cleaning Service	\$ 9,000
	Special Events		\$ 1,500
<b>RA31</b>	<b>TOTAL</b>	<b>PART-TIME WAGES</b>	<b>\$ 50,100</b>
<b>RA34</b>	<b>LINE ITEM</b>	<b>PROGRAM WAGES</b>	
	Studio 908	Instructors	\$ 41,000
	Summer Camps	Directors & Staff	\$ 23,000
	Seasonal Camps	Directors & Staff	\$ 8,000
	Gardens	Urban Agriculture Supervisor, Garden2Table	\$ 20,500
	Sports	T-Ball, Soccer	\$ 3,000
	Youth in the Parks	Directors & Staff	\$ 36,000
	Wage increase for above groups	9%	\$ 11,500
<b>RA34</b>	<b>TOTAL</b>	<b>PROGRAM WAGES</b>	<b>\$ 143,000</b>
<b>RA37</b>	<b>LINE ITEM</b>	<b>MAINTENANCE WAGES</b>	
	Foreman	2080 hrs @ \$24.65/hr + 10% (\$27.12)	\$ 56,410
	Staff	2080 hrs @ \$23.32/hr + 6%	\$ 48,500
	Overtime	foreman; staff	\$ 14,200
	Miscellaneous	(rounding adjustment)	\$ 890
<b>RA37</b>	<b>TOTAL</b>	<b>MAINTENANCE WAGES</b>	<b>\$ 120,000</b>
<b>RA38</b>	<b>LINE ITEM</b>	<b>RECREATION ADMINISTRATION SALARY</b>	
	Program Director	2080 hrs @\$44559 + 6% raise	\$ 62,500
<b>RA38</b>	<b>TOTAL</b>	<b>RECREATION ADMINISTRATION SALARY</b>	<b>\$ 62,500</b>
<b>RA49</b>	<b>LINE ITEM</b>	<b>INTERGOVERNMENTAL TRANSFER - AFTER SCHOOL PROGRAM</b>	
	To City of Evanston		\$ -
<b>RA49</b>	<b>TOTAL</b>	<b>INTERGOVERNMENTAL TRANSFER - AFTER SCHOOL PROGRAM</b>	<b>\$ -</b>
<b>RA55</b>	<b>LINE ITEM</b>	<b>PROGRAM PROMOTION EXPENSES</b>	
	Brochures	2 - Fall, Spring/Summer (and Spanish)	\$ 20,000
	Brochure Distribution		\$ 3,500
	Online Marketing	2 Ads per month \$50 x 12	\$ 2,000
	Flyers / Banners	Special Events	\$ 1,000
	Advertising	For Programs, Misc. Recreation related	\$ 2,500
	Miscellaneous	(Rounding Adjustment)	\$ -
<b>RA55</b>	<b>TOTAL</b>	<b>PROGRAM PROMOTION EXPENSES</b>	<b>\$ 29,000</b>
<b>RA58</b>	<b>LINE ITEM</b>	<b>GRANT FUNDED CAPITAL PROJECTS</b>	
	ECF	per Grant	\$ -
<b>RA58</b>	<b>TOTAL</b>	<b>GRANT FUNDED CAPITAL PROJECTS</b>	<b>\$ -</b>
<b>RECREATION FUND GRAND TOTAL:</b>			<b>\$ 634,600</b>

**RIDGEVILLE PARK DISTRICT  
Capital Projects Fund Line Items**

TENTATIVE BUDGET - FISCAL YEAR BEGINNING JULY 1, 2023 - ENDING JUNE 30, 2024

<b>C600</b>	<b>LINE ITEM</b>	<b>Capital Projects Spending</b>	
	Trees, Bushes, Shrubs	Vanden Avenue bequest	\$ 10,000
	Basketball Court repair	vandalism / insurance settlement	\$ 12,800
	Kubata		\$ 30,000
<b>C600</b>	<b>TOTAL</b>	<b>Capital Project Spending</b>	<b>\$ 52,800</b>
		<b>CAPITAL PROJECTS FUND GRAND TOTAL:</b>	<b>\$ 52,800</b>

## RIDGEVILLE PARK DISTRICT

### EXHIBIT A

TENTATIVE BUDGET - FISCAL YEAR BEGINNING JULY 1, 2023 - ENDING JUNE 30, 2024

	General Corporate Fund	Recreational Program Fund	Illinois Municipal Retirement Fund	Social Security Fund	Liability Insurance Fund	Capital Improvement Fund	Total All Funds
Program Revenue	\$ -	\$ 220,000.00					\$ 220,000.00
Community Development Block Grant	\$ -	\$ -					\$ -
Grants	\$ -	\$ -					\$ -
Interest	\$ 5,000.00	\$ -					\$ 5,000.00
Rentals	\$ -	\$ 7,500.00					\$ 7,500.00
Non-Tax Revenues	\$ 5,000.00	\$ 227,500.00					\$ 232,500.00
Personal Property Replacement Tax Revenue	\$ 20,000.00	\$ 17,000.00					\$ 37,000.00
Unexpended Funds on Hand to be Applied to Appropriations	\$ 20,000.00	\$ 50,000.00	\$ 5,000.00	\$ 3,000.00	\$ 7,000.00	\$ 52,800.00	\$ 137,800.00
Funds from Sources other than Levy	\$ 45,000.00	\$ 294,500.00	\$ 5,000.00	\$ 3,000.00	\$ 7,000.00	\$ 52,800.00	\$ 407,300.00
Appropriation	\$425,400.00	\$ 634,600.00	\$ 8,000.00	\$38,000.00	\$25,000.00	\$ 52,800.00	\$1,183,800.00
Funds from Sources other than Levy	\$ 45,000.00	\$ 294,500.00	\$ 5,000.00	\$ 3,000.00	\$ 7,000.00	\$ 52,800.00	\$ 407,300.00
Tax Levy	\$380,400.00	\$ 340,100.00	\$ 3,000.00	\$35,000.00	\$18,000.00	\$ -	\$ 776,500.00

Summary of Estimate:

Total Property Tax Levy (All Funds)	\$ 776,500.00
Personal Property Replacment Tax (All Funds)	\$ 37,000.00
Unexpended Funds on Hand	\$ 137,800.00
Other Non-Tax Revenue (All Funds)	\$ 232,500.00
Total Revenue (All Funds)	\$1,183,800.00
Total Appropriation (All Funds)	\$1,183,800.00